

ASSIGNMENTS**Lab Exercise**

Chapter Presentations	
Create a lecture/presentation and key learning activities for assigned chapter.	
Chapter 5-6	Group 1
Chapter 7-8	Group 2
Chapter 9-10	Group 3
Chapter 11-12	Group 4

Assignment 1

50 Marks (10 per question)

- Using any source possible (magazines, journals, personal conversation with a trainer), find a description of a training program. Consider the learning process and the implications of the learning process of the chosen training program for instruction discussed in the chapter. Evaluate the degree to which the program facilitates learning. Provide suggestions for improving the program.
- Identify what is wrong with each of the following training objectives. Then rewrite each one.
 - To be aware of the safety rules for operating the ribbon-cutting machine in three minutes.
 - Given a personal computer, a table and a chair enter the data into a Microsoft excel spreadsheet.
 - Use the internet to learn about training practices
 - Given a street address in the city of Vancouver, BC, be able to drive the ambulance from the station to the address in less than 10 minutes.
- For the upcoming academic term or longer and following SMART format, write two learning objectives for your self.
- Select an organization that you believe supports the transfer of training. Research the company and list five key things that support the fact that transfer of training is likely to occur. List any recommendations for improvement.
- Cablevision developed an e-learning course that trained salespeople how to increase the number of cable television subscribers, thereby increasing revenue. The company wants to know if salespeople will increase up-selling of cable television services (e.g. Premium channels) and will try to sell other products (e.g. E-mail and web access). The company also wants to know their ROI of this training program.
 - What training outcomes should the company collect? From whom should the outcomes be collected?
 - What evaluation design would you recommend? Defend your recommendations.
 - Show how Cablevision can conduct an ROI analysis. Describe the information the company should collect and how it should be collected.

Assignment 2

Marks 50

1. (20 marks) Interview a manager who is responsible for the training and development function. Ask him what s/he believes are the key forces that will impact the training field in the future. What adjustments would you recommend to trainers to adapt to these key issues?
2. (30marks) Consider the external issues that influence organizations: economic, socio-cultural, technological, unions. Identify three trends that you think will have a significant influence on training. Provide rationale for your trends analysis and subsequent organizational training recommendations. Write a 1-2 page paper summarizing your ideas.