

ENGLISH 2950
Moon
Professional Memo

Imagine you are the character Sam Bell, from the film *Moon*. You have been working on the surface of the moon for three years, harvesting helium-3 for the corporation Lunar Industries. You have discovered the company's unscrupulous cloning practices, and realize that you will soon die and be replaced by one of your "other" selves. You decide to leave a memo for the incoming clone, detailing what you have discovered and what solution you propose.

Be creative in the development of your memo. While the opening of the memo should follow the basic storyline of the film and place the problem into a recognizable context, you are encouraged to add your own perspective and ideas to the solution aspect of the memo. Offer some inventive solutions for the incoming clone to contemplate.

In formatting the memo, follow the examples found in Chapter 10 of *Technical Communication*. Use its sample memos as a template (guide). Remember: the key to a successful memo is coherence and brevity. Clearly define the problem and its context and offer a concise solution, all within no more than two pages.