

A sample annotation (both MLA and APA) is attached to this syllabus.

Mechanics for Annotated Bibliography:

- Put your name on the top of the paper (left hand side) and your course name on the right hand side (History 208: The World Turned Upside Down).
- Double space and center the title "Annotated Bibliography".
- Double space again and put your thesis statement
- Then begin your annotated bibliography
- Separate the bibliography into a Primary Source section and a Secondary Source Section
- The assignment is a safe-assignment and must be submitted via blackboard and a copy must be either handed to me in class or sent via email.

General Paper Instructions from Syllabus: (20%) *The Paper has to be submitted via Safe Assign on Blackboard and a hardcopy has to be submitted to me on the day it is due or via email. The paper is due December 7, 201. No Exception!!*****

Final Paper: (20%) The paper must be a minimum of 5 pages (1250 words) typed, double spaced with 1 inch margins on all sides of the paper. It must include a Bibliography/Works Cited Page. Proper methods of citation must be used. You can use either APA or MLA methods of citation. You can use footnotes, endnotes or parentheticals. If this is your first research paper, you need to get a manual for writing college papers. There are links on BB under Information for both APA and MLA citations.

Mechanics of the paper:

- The paper has to be at least 5 full pages (1250 words) in length. It can be longer.
- It has to be typed, double spaced with a font no larger than 12 points (this font is 12 points) and with one inch margins on all sides.
- I do not want a cover paper. Simply put your name and course on the top of the paper, double space put out title and double space again and start typing.
- If you use APA I do not want an abstract.
- The assignment is a safe-assignment and must be submitted via blackboard and a copy must be either handed to me in class or sent via email.

The assignment will be assessed on the following:

- How well you follow directions.
- Content – How thorough was your discussion? Coherence, spelling, grammar-- Does the paper make sense? Have you proof read spell and grammar checked your paper? Did you include the bibliography?
- Do not plagiarize. See guideline and penalties for plagiarism in the syllabus

You may email me a draft of any of your paper or annotated bibliography BUT you must give me at least 4 days to read the draft, comment on it and return it to you.