

Due: Nov. 6th via  
Blackboard  
(Library Skills Master Course)

### Plan B Project Annotated Resource List Library Skills Component Assignment

#### Purpose:

This assignment will provide students with the proper strategy for conducting a research project including choosing a topic, seeking and locating information and producing an annotated resource list. However, this project will **not** include an actual written paper. Students will gain valuable experience by locating and evaluating information relevant to their chosen topic.

#### Instructions:

Even though you may have a dream job sometimes things don't always go as planned. That is why this Plan B project will help you explore other options for your future.

Students will choose a plan B career using the Occupational Outlook Handbook ([www.bls.gov/ocoh](http://www.bls.gov/ocoh)). Once you have chosen a career, you can begin your research to better understand the career. First, devise several search terms and/or phrases relevant to your chosen career and use these search terms to locate books, scholarly journal articles, reference materials and Internet resources. Utilize Topcat, Online Databases, Reference Materials and the Internet to locate sources. Review the Library Skills Blackboard site or Purdue Owl ([owl.english.purdue.edu](http://owl.english.purdue.edu)) to learn about different citation styles and choose one citation format (MLA, APA, Chicago Manual Style, etc.) for the annotated resource list portion of the assignment. The Library Skills Blackboard site will also include a section that describes the requirements of an annotated resource list.

This assignment will include the following sections:

1. Career and Brief Description – Simply state your chosen career and provide a brief description (2 paragraphs) including some general information learned about the career such as salary, job outlook etc. (**See the Grading Rubric for scoring details.**)
2. Annotated Resource List – A minimum of six (6) sources are required for the Annotated Resource List. Each of the following source examples must be represented in your resource list: Book, Scholarly Journal Article, Reference Source (Encyclopedia, etc.), Internet Source. The remaining two sources are your choice as long as they are a book, scholarly article, reference, or internet source. (**See the Grading Rubric for scoring details.**)

Projects must be typewritten in 12 point font, be free of grammatical errors and organized following the specifications above. Students will submit their projects using Blackboard. **This assignment is worth 70 points towards a possible 100 points for the Library Skills Component.** Once you have completed your project, you will be required to submit this assignment through the Library Skills Blackboard site. Projects should be saved as a Word Document (.doc), (.docx) or in Rich Text Format (.rtf). If you have any problems, please contact Sara McCaslin ([sara.mccaslin@wku.edu](mailto:sara.mccaslin@wku.edu)), Katie Bush ([kathleen.bush564@topper.wku.edu](mailto:kathleen.bush564@topper.wku.edu)) or Madelyn Frost ([madelyn.frost330@topper.wku.edu](mailto:madelyn.frost330@topper.wku.edu)).  
Annotated Resource List Grading Rubric

| Criteria for Evaluation           | 70pts.-60pts.                                                                                                                                                                                               | 60pts.-50pts.                                                                                                                                             | 50pts.-40pts.                                                                                                                                                                                         | 40pts.-0pts.                                                                                                                                          | Points Totals |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Career Choice                     | Topic is sufficiently defined, focused and appropriate for a college-level research paper. Follows directions presented on the assignment handout.                                                          | Topic is less clearly stated and could be more focused.                                                                                                   | The topic is not sufficiently defined or narrowed for the assignment.                                                                                                                                 | Topic is not appropriate for the assignment or no topic is indicated.                                                                                 |               |
| Bibliography/ Information Sources | All Bibliographic requirements are met including:<br>*One Book<br>*One Scholarly Journal Article<br>*One Website<br>*One Reference Source<br>*Two other sources of the student's choice<br>(No Wikipedia)   | Most requirements were met. May be lacking scholarly article or other required sources.<br>(No Wikipedia)                                                 | Lacking substantial requirements such as scholarly articles or books. Too many websites. Includes Wikipedia and other non-scholarly information source.                                               | Most requirements were not met. Not enough information sources. Sources do not comply with requirements. Includes Wikipedia as an information source. |               |
| Annotations                       | Sources in resource list were critically evaluated. Student explains why each source was selected and how it is of value for the research topic. Annotations are at least three well constructed sentences. | Most sources in resource list were critically evaluated, appropriate, and demonstrated to be of value for the topic. Annotations are two-three sentences. | Student did not explain why some sources were selected. Sources (especially websites) may be of questionable quality, dated or inappropriate for college research. Annotations are one-two sentences. | Annotations are one poorly constructed sentence or no details were provided.                                                                          |               |
| Citations                         | A clear citation style (MLA, Chicago, APA) has been chosen and followed for each information source.                                                                                                        | A citation style has been chosen and followed for most of the information sources but some inaccuracies may be present.                                   | A citation style has not been chosen and followed for each information source. A mix of styles is present for each information source.                                                                | No citation style has been followed.                                                                                                                  |               |
| Additional Comments               |                                                                                                                                                                                                             |                                                                                                                                                           |                                                                                                                                                                                                       |                                                                                                                                                       | Overall Score |