

TABLE 11-5 Data Entry Screen Functional Capabilities**Cursor Control Capabilities:**

- Move the cursor forward to the next data field
- Move the cursor backward to the previous data field
- Move the cursor to the first, last, or some other designated data field
- Move the cursor forward one character in a field
- Move the cursor backward one character in a field

Editing Capabilities:

- Delete the character to the left of the cursor
- Delete the character under the cursor
- Delete the whole field
- Delete data from the whole form (empty the form)

Exit Capabilities:

- Transmit the screen to the application program
- Move to another screen/form
- Confirm the saving of edits or go to another screen/form

Help Capabilities:

- Get help on a data field
- Get help on a full screen/form