

Multiple Choice Questions (Enter your answers on the enclosed answer sheet)

1. The only acceptable way to divide words at the end of a line is _____.
 - a. to let the computer decide
 - b. before the last three letters
 - c. between syllables
 - d. after the first three letters

2. Never divide _____.
 - a. the last word on a page
 - b. a word less than two syllables
 - c. a contraction
 - d. All of the above.

3. A _____ is always placed after a closing quotation mark.
 - a. semicolon or comma
 - b. semicolon or colon
 - c. period or question mark
 - d. period or comma

4. Identify the correct sentence.
 - a. The Joneses' factories' are all over the world.
 - b. The Joneses factory's are all over the world.
 - c. The Joneses' factories are all over the world.
 - d. The Jonese's factories are all over the world.

5. Identify the correct sentence.
 - a. Wilma does'nt have too much trouble distinguishing between "their, there, and theyre."
 - b. Wilma doesn't have to much trouble distinguishing between their, there, and they're.
 - c. Wilma doesn't have too much trouble distinguishing between their, there, and they're.
 - d. None of the above.

6. Identify the correct sentence.
 - a. Have you read William Blake's poem "London" from Songs of Innocence and Experience?
 - b. Have you read William Blake's poem "london" from Songs of Innocence and Experience?
 - c. Have you read William Blake's poem London from Songs of Innocence and Experience?
 - d. Have you read William Blake's poem "London" from "Songs of Innocence and Experience"?

7. Identify the correct sentence.
- a. In order to assess you're level of improvement in the course, you need to take both the pre-test and the post-test.
 - b. In order to assess your level of improvement in the course, you need to take both the pre-test and the post-test.
 - c. In order to assess your level of improvement in the course, you need to take both the pretest and the posttest.
 - d. In order to assess your level of improvement in the course, you need to take both the pre test and the post test.
8. Identify the correct sentence.
- a. The mother took her three-year-old daughter to the zoo to see the monkeys.
 - b. The mother took her three year old daughter to the zoo to see the monkeys.
 - c. The little girl was only three-years-old when she saw the monkeys at the zoo.
 - d. None of the above.
9. Identify the correct sentence.
- a. My friend Arlene called and asked me "if I would pick her up when her car broke down on the highway?"
 - b. My friend Arlene called and asked me "if I would pick her up" when her car broke down on the highway.
 - c. My friend Arlene called and said, "My car broke down on the highway. Can you pick me up?"
 - d. My friend Arlene called asking "My car broke down on the highway. Can you pick me up"?
10. An appeals court ordered the money returned, however, the IRS didn't comply.
- a. properly constructed sentence
 - b. misplaced part
 - c. lacks parallel parts
 - d. dangler
 - e. comma splice
11. When packing the order yesterday, one important item was omitted.
- a. properly constructed sentence
 - b. comma splice
 - c. misplaced
 - d. lacks parallel parts
 - e. dangler

12. Noah Webster supported himself through sales of his spelling book over 100 million copies of the book were sold.
- a. properly constructed sentence
 - b. run-on
 - c. misplaced parts
 - d. dangler
 - e. choppy
13. To keep your files in order, the filing rules must be learned.
- a. properly constructed sentence
 - b. lacks parallel parts
 - c. fragment
 - d. misplaced part
 - e. dangler
14. A child was injured yesterday by a bus on the way home from school.
- a. properly constructed sentence
 - b. run-on
 - c. misplaced part
 - d. lacks parallel parts
 - e. dangler
15. Choose the sentence that is written in active voice.
- a. The math problems were given to the students.
 - b. The students were taking a math test.
 - c. The math test was given by the instructor.
 - d. The math test grades were given to the students.
16. Choose the sentence that is written in active voice.
- a. The prognosis was given by Dr. House.
 - b. The patient was given a prognosis by Dr. House.
 - c. Dr. House gave the prognosis to the patient.
 - d. The prognosis was given a prognosis by Dr. House to the patient.

17. Choose the sentence that is written in active voice.

- a. The paper is being written by the student.
- b. The student is writing the paper.
- c. In the English class, the paper is being written by the student.
- d. None of the above.

18. Choose the sentence that is written in active voice.

- a. The book will be published next year.
- b. Next year the book will be published.
- c. Pearson will publish the book next year.
- d. The book was published.

19. Which of the following statements is not true?

- a. Always capitalize professional and relationship titles.
- b. Capitalize professional titles when they precede people's names.
- c. Do not capitalize relationship titles when they are used for general reference.
- d. All of the above is true.

20. Which of the following should not be capitalized?

- a. days of the week
- b. seasons
- c. names of holidays
- d. months of the year

21. Identify the correct sentence.

- a. I am taking 3 classes in the Fall at University of Florida.
- b. I am taking three classes in the fall at Univ. of Florida.
- c. I am taking three classes in the fall at University of Florida.
- d. I am taking 3 class in the Fall at Univ. of FL.

22. Identify the correct sentence.

- a. Please pick me up at five p.m. at night after work.
- b. Please pick me up at 5:00 p.m. after work.
- c. Please pick me up at 5 p.m. after work.
- d. Please pick-me-up at five pm after work.

23. Identify the correct sentence.

- a. I needed 3 tspns of vanilla extract for homemade cookies.
- b. I needed 3 teaspoons of Vanilla Extract for homemade cookies.
- c. I needed three tspns of vanilla extract for homemade cookies.
- d. I needed 3 teaspoons of vanilla extract for homemade cookies.

24. Identify the correct sentence.

- a. Come see me in Room 210 after class for 30 mins.
- b. Come see me in Room 210 after class for 30 minutes.
- c. Come see me in Rm. 210 after class for thirty minutes.
- d. Come see me in Room 210 after class for thirty minutes.

25. Identify the correct sentence.

- a. The National Sales Meeting (NSM) will be held at the Marriott Hotel this year.
- b. The National Sales Meeting (NSM) will be held at the Marriott hotel this year.
- c. The NSM will be held at the Marriott Hotel this year.
- d. THe NSM will be held at the MH this year.