

John Doe
123 Sesame Street
Philadelphia, PA, 19122
(987) 654-3210
john.doe@temple.edu

Lisa Crouse (primary recruiter)
KPMG
1601 Market Street
Philadelphia, PA 19103

10th February 2015

Dear Ms. Crouse,

I am excited to apply
~~Attached to this letter is my resume for your accounting advisory summer internship position. I recently saw this position posted on the foxschool.experience.com website, which is run by the CSPD office here at Temple. After carefully reviewing the job description and qualification requirements, I believe I am a good fit for the position and feel I can make an important contribution to your company's advisory operations.~~
Because... why? You need to assert specific skills & how you'll prove them.

Working hard is something I am prepared to do. These past few summers I have worked hard, physical labor hours as a landscaper while serving customers all over my county. I started my own small lawn business a few summers ago with a colleague of mine and since that summer have served over twenty clients in our county. It was because of my hard work through long, hot summer days that my business was so successful all the while operating on our own. One job in particular consisted of removing an entire front yard, digging small holes all throughout the area, then planting ground cover plants in the holes. This job took an entire week and around ten hours during this past summer. I am eager to bring this hard working attitude to your company to show how hard work can carry across all aspects of business and life.
Avoid it is [it was] statements
Vague - doing what?
has nothing to do w/ teamwork.
one big cliché - be specific about how you can benefit the employer

I learned how to work well in a team these past few summers. My business partner and I have been working as a team every summer since the start of our business. We have never asked for outside help and have always been able to take care of our customers on our own by working together every day. Most times when on a job we will not see each other until the job is finished. We both put our faith in this team and trust that we will each do our part and get it done right. This past summer was our most successful summer financially and I attribute that to us being able to work better together. Working in teams is an important part of your advisory intern position, and I believe I have demonstrated the ability to work well with teams over these past few years. I feel I am worthy of co-workers trust and will be able to adapt well with any team.
Since employer knows this
This is all fluff. You haven't described what you & your partner did in terms of teamwork. How did you divide tasks? How did you communicate if you didn't see each other?

I hope you will find my skillset to be a good fit for this position as I do, and I thank you for this opportunity. Please contact me if you have any questions or see me as a match for this position. You can reach me on my cellphone at (987) 654-3210 or via email at john.doe@temple.edu.

Sincerely,
reinforce skills
"Working hard" isn't a skill. You should write about skills you have that are listed as requirements in the job description.
"So what?" statements are fluffy.

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