

Recommendation Report:

For this assignment, imagine that whatever you have proposed for the previous assignment has been accepted and approved and that some progress has been made towards completing the task proposed. Follow the guidelines in the book for this assignment. Your report should include an introduction, the methods used, the results found, and a conclusion. For this report, a recommendation based on the guidelines below must also be included.

For this assignment, you must imagine that you have encountered problems and must address them in the report. Perhaps a task took longer than expected and the project as a whole will take longer. Perhaps unforeseen costs have appeared and you need extra money to complete the task. This could mean that extra equipment or more manpower is necessary than what was previously proposed. Perhaps, due to an unforeseen problem, what you initially proposed cannot be done and must be scaled back. Be accurate in your discussion.

The Recommendation Report must:

be at least 1750 words long,
discuss the progress of the task outlined in your proposal,
discuss at least one problem that will change the outcome of what was proposed,
follow the guidelines set forward in the textbook,
use Standard American English,
be written in an organized and coherent manner.