

Course Syllabus

Course Description

Presents an overview of supervisor and middle management roles in criminal justice agencies with an emphasis on the importance of inter-personal skills and co-worker relations as well as the positive and negative aspects of various leadership styles.

Course Textbook(s)

Whisenand, P. M., & McCain, E. D. (2015). *Supervising police personnel: Strengths-based leadership* (8th ed.). Prentice Hall. <https://online.vitalsource.com/#!/books/9780133581003>

Course Learning Outcomes

Upon completion of this course, students should be able to:

1. Distinguish between the role of the police supervisor and leader of the police department.
2. Describe the strategic foundation of the police organization.
3. Evaluate the role of communication forms within a police organization.
4. Evaluate the importance of time management to the police supervisor.
5. Evaluate how team activities apply to police organizations.
6. Describe the police supervisor's role with employee morale.
7. Analyze legal processes administered by police organizations.
8. Assess performance measurement systems for a police organization.

Prerequisite(s)

BCJ 3450 - Introduction to Court Security or equivalent

Credits

Upon completion of this course, the students will earn 3.00 hours of college credit.

CSU Online Library

The [CSU Online Library](#) is available to support your courses and programs. You may be prompted to login with your CSU Account. The online library includes databases, journals, e-books, and research guides. These resources are always accessible and can be reached through the library webpage. The CSU Online Library can be accessed from the "My Library" button on the course menu in Blackboard.

The CSU Online Library offers several reference services. E-mail (library@columbiasouthern.edu) and telephone (1.877.268.8046) assistance is available Monday-Thursday from 8 am to 5 pm and Friday from 8 am to 3 pm. The library's chat reference service, Ask a Librarian, is available 24/7; look for the chat box on the online library page.

Librarians can help you develop your research plan or assist you in finding relevant, appropriate, and timely information. Reference requests can include customized keyword search strategies, database help, and other services.

Think of a LibGuide (a Library Guide) as a mini-website to help you with your assignments. It has relevant information such as databases, e-books, and websites specific to your courses. If you have any questions, please reach out to your friendly library staff.

Click [here](#) for the LibGuide for this course.

Unit Assignments

Unit I Research Paper Topic

For your first submission, you will need to choose a topic within one of the sixteen chapters in your textbook and write an in-depth research paper on that topic. In Unit I you will submit your research topic with a one-page synopsis detailing the goal of your paper for approval by your instructor.

Note: This is often the most difficult part of the research process. Here are some tips to getting started with your research paper:

- Write down multiple research topics and choose which you find most appealing.
- Use personal or professional experience to establish a research topic.
- Ask your professor for guidance.
- Utilize the CSU Online Library and the resident Librarians (for research help).
- Peruse your textbook for interesting topics.
- Include 2 references you'll be citing in your paper.
- Review the course objectives and see if any spark interest.
- Your topic should be at least 1 page, double spaced, Times New Roman 12 pt. font, with appropriate APA style writing.

Note: Two of the assignments in this course (Unit I Research Paper Topic and the Unit IV Outline) are designed to build upon each other in order to produce a solid final product (the research paper) which will be due in Unit VIII. Consequently, both should be completed and submitted in order to allow for faculty review. A quick submission of these assignments, or submitting them out of order, may not allow the faculty member sufficient time for substantive feedback. This may result in a less than satisfactory grade. Please contact the professor with any questions about the assignments in the course.

Unit IV Outline

For your second submission, you will need to submit a draft of your research paper with several components to ensure you are on the right track:

- an outline of your research and the intended direction of your argument,
- at least five scholarly resources you have found that contribute to your topic, and
- an abstract outlining your topic and your subsequent findings.

This research draft should be at least two pages, double spaced, with Times New Roman 12 point font, and use appropriate APA style writing. You should be thorough in your research so your professor (or a colleague) could adequately determine your intended research and the direction you are going with your paper.

Unit VIII Research Paper

For your final submission, you are to submit the research paper you have been working on throughout the course. The research paper should be double spaced and at least four pages in length, not including the title and reference pages. The research paper must contain a minimum of five scholarly references supporting your argument surrounding your topic, answering your research question(s), or supporting your points about the need for further research on this topic.

APA Guidelines

The application of the APA writing style shall be practical, functional, and appropriate to each academic level, with the primary purpose being the documentation (citation) of sources. CSU requires that students use APA style for certain papers and projects. Students should always carefully read and follow assignment directions and review the associated grading rubric when available. Students can find *The CSU Citation Guide* by clicking [here](#). This document includes examples and sample papers and provides information on how to contact the CSU Writing Center.

Grading Rubrics

This course utilizes analytic grading rubrics as tools for your professor in assigning grades for all learning activities. Each rubric serves as a guide that communicates the expectations of the learning activity and describes the criteria for each level of achievement. In addition, a rubric is a reference tool that lists evaluation criteria and can help you organize your efforts to meet the requirements of that learning activity. It is imperative for you to familiarize yourself with these rubrics because these are the primary tools your professor uses for assessing learning activities.

not all of the listed rubric types will be used in a single course (e.g., some courses may not have Assessments).

The Journal rubric can be found within Unit I's Journal submission instructions.

The Assessment (Written Response) rubric can be found embedded in a link within the directions for each Unit Assessment. However, these rubrics will only be used when written-response questions appear within the Assessment.

Each Assignment type (e.g., article critique, case study, research paper) will have its own rubric. The Assignment rubrics are built into Blackboard, allowing students to review them prior to beginning the Assignment and again once the Assignment has been scored. This rubric can be accessed via the Assignment link located within the unit where it is to be submitted. Students may also access the rubric through the course menu by selecting "Tools" and then "My Grades."

Again, it is vitally important for you to become familiar with these rubrics because their application to your Journals, Assessments, and Assignments is the method by which your instructor assigns all grades.

Communication Forums

Overview

These are non-graded discussion forums that allow you to communicate with your professor and other students. Participation in these discussion forums is encouraged, but not required. You can access these forums with the buttons in the Course Menu. Instructions for subscribing/unsubscribing to these forums are provided below.

Once you have completed Unit VIII, you MUST unsubscribe from the forum; otherwise, you will continue to receive e-mail updates from the forum. You will not be able to unsubscribe after your course end date.

[Click here for instructions on how to subscribe/unsubscribe and post to the Communication Forums.](#)

Ask the Professor

This communication forum provides you with an opportunity to ask your professor general or course content questions. Questions may focus on Blackboard locations of online course components, textbook or course content elaboration, additional guidance on assessment requirements, or general advice from other students.

Questions that are specific in nature, such as inquiries regarding assessment/assignment grades or personal accommodation requests, are NOT to be posted on this forum. If you have questions, comments, or concerns of a non-public nature, please feel free to email your professor. Responses to your post will be addressed or emailed by the professor within 48 hours.

Before posting, please ensure that you have read all relevant course documentation, including the syllabus, assessment/assignment instructions, faculty feedback, and other important information.

Student Break Room

This communication forum allows for casual conversation with your classmates. Communication on this forum should always maintain a standard of appropriateness and respect for your fellow classmates. This forum should NOT be used to share assessment answers.

Schedule/Grading

The following pages contain a printable Course Schedule to assist you through this course. By following this schedule, you will be assured that you will complete the course within the time allotted.

Unit I	Strengths-Based Leadership	[Weight: 18%]
Read/View:	- Unit I Study Guide - Chapter 1: Strengths-Based Leadership	
Submit:	- Unit I Assessment - Unit I Research Paper Topic	6% 12%

Unit II	Decisions and Values	[Weight: 6%]
Read/View:	- Unit II Study Guide - Chapter 2: Decisions - Chapter 3: Values	
Submit:	Unit II Assessment	6%

Unit III	Integrity and Vision	[Weight: 6%]
Read/View:	- Unit III Study Guide - Chapter 4: Integrity - Chapter 5: Vision	
Submit:	Unit III Assessment	6%

Unit IV	Communications and Empowerment	[Weight: 22%]
Read/View:	- Unit IV Study Guide - Chapter 6: Communications - Chapter 7: Empowerment	
Submit:	- Unit IV Assessment - Unit IV Outline	6% 16%

Unit V	Performance and Time	[Weight: 6%]
Read/View:	- Unit V Study Guide - Chapter 8: Performance - Chapter 9: Time	
Submit:	Unit V Assessment	6%

Unit VI	Happiness and Stress	[Weight: 6%]
Read/View:	- Unit VI Study Guide - Chapter 10: Happiness - Chapter 11: Stress	
Submit:	Unit VI Assessment	6%

Unit VII	Willpower and Team Leadership	[Weight: 6%]
Read/View:	- Unit VII Study Guide - Chapter 12: Willpower - Chapter 13: Team Leadership	
Submit:	Unit VII Assessment	6%

Unit VIII	Community Oriented Policing/Problem Oriented Policing and Results	[Weight: 30%]
Read/View:	- Unit VIII Study Guide - Chapter 14: COPS and POP - Chapter 15: Results	
Submit:	Unit VIII Assessment	6%

