

Schedule, Cost Estimate, and Integrated Change Control Scoring Guide

CRITERIA	NON-PERFORMANCE	BASIC	PROFICIENT	DISTINGUISHED
Create a diagram that shows the logical relationships among the schedule activities.	Does not create a diagram that shows the logical relationships among the schedule activities.	Creates a diagram but does not show the logical relationships among all the schedule activities.	Creates a diagram that shows the logical relationships among the schedule activities.	Creates a diagram that shows the logical relationships among the schedule activities, including summary tasks, task notes, and milestones.
Assign appropriate activities to each team member.	Does not assign appropriate activities to team members.	Assigns activities to team members, some which may not be pertinent to the project.	Assigns appropriate activities to team members.	Assigns appropriate activities to team members, with an estimated cost per hour.
Develop a cost estimate document that identifies constraints, dependencies, and assumptions.	Does not develop a cost estimate document that identifies constraints, dependencies, and assumptions.	Develops a cost estimate document that identifies constraints and dependencies but not assumptions.	Develops a cost estimate document that identifies constraints, dependencies, and assumptions.	Develops a cost estimate document that identifies constraints, dependencies, and assumptions in a manner that is clear, complete, and descriptive about their impact on project success.
Create a plan to set up a change-control board; create schedule of recurring meetings to review and approve requested changes and to manage approved change procedures.	Does not create a plan to set up a change-control board; does not create a schedule of recurring meetings.	Creates a plan to set up a change-control board to review and approve requested changes but does not create schedule of recurring meetings to review and approve requested changes and to manage approved change procedures.	Creates a plan to set up a change-control board; creates schedule of recurring meetings to review and approve requested changes and to manage approved change procedures.	Creates a plan to set up a change-control board, creates schedule of recurring meetings to review and approve requested changes and to manage approved change procedures, and describes their impact on organizational objectives.