

Research Report Grade sheet

Research Report Score:

Format & Information:

1. Cover Page: Title, Author, Course, Instructor (5-points)
2. Table of Contents (5-points)
3. Introduction (10-points)

Main Body Content, pertinent information, and flow:

4. The research report must include the following as a minimum (10-points each):
 - a. The location/source the product or item's raw materials originate.
 - b. How the product or item's materials are extracted from the location/source.
 - c. What processes are necessary to produce/refine the materials used in the product/item.
 - d. How the materials are transported to the product/item's manufacturing and/or assembly site.
 - e. How the product/item is formed into the desired shape as a component(s) or final product/item.
5. Conclusion/Summary (10-points)
6. References/Bibliography (10-points)
7. Appendix (5-points)
8. Spelling errors: (minus 2 points for each occurrence)

Other notes:

Number of pages – 12 pages excluding cover and References

Number of References – 10 minimum; no WIKI or other BS sources

Font – Ariel

Font Size – 12

Color – Black

Line and Paragraph Spacing – 1.15