

INTERVIEW QUESTIONS ASSIGNMENT

Write 8 interview questions for EACH of the following jobs: Center Director, Lead Teacher, Food Service Manager, and Janitor. Be sure questions are written using standard English and contain no spelling or grammatical errors.

Item	0	½ Credit	Full Credit	Score
Interview questions for Center Director (1 ¾ points)	Less than 6 appropriate interview questions are listed.	At least 6 appropriate interview questions are listed.	Complete list of 8 appropriate interview questions for the position.	
Interview questions for Lead Teacher (1 ¾ points)	Less than 6 appropriate interview questions are listed.	At least 6 appropriate interview questions are listed.	Complete list of 8 appropriate interview questions for the position.	
Interview questions for Food Service Manager (1 ¾ points)	Less than 6 appropriate interview questions are listed.	At least 6 appropriate interview questions are listed.	Complete list of 8 appropriate interview questions for the position.	
Interview questions for Janitor (1 ¾ points)	Less than 6 appropriate interview questions are listed.	At least 6 appropriate interview questions are listed.	Complete list of 8 appropriate interview questions for the position.	

SCORE

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QEP Assignment Evaluation Form

Name: _____

STC ID: _____

Term: _____

CRN: _____

Course: ECCE 2322

This QEP assignment includes the following soft skills:

- Attitude
- Communication
- Critical Thinking
- Teamwork
- Interpersonal/ Social Skills
- Professionalism
- Planning and Organization
- Media Rules

Activity Description :

Pick one of the jobs you wrote interview questions for (center director, lead teacher, food service manager, or janitor). Do a "mock" interview for one of the positions (ask someone to pretend to be the interviewee). Have the interviewee give you feedback on your interview skills (strengths and needs). Write a narrative of at least 500 words listing the questions for the job interview and why you chose them, your critique of the interview and the feedback from the interviewee

Technical Education Rubric	No Mastery (3)	Partial Mastery (6)	Mastery (9)	Total
Students will describe employability habits and behavior in an industry context	In written or verbal forms, the student is not able to articulate more than 49% of the habits and behaviors needed to be a competent employee in their chosen industry.	In written or verbal forms, the student will be able to articulate with 50-89% accuracy the habits and behaviors needed to be a competent employee in their chosen industry.	In written or verbal forms, the student will be able to articulate with 90% accuracy the habits and behaviors needed to be a competent employee in their chosen industry.	
Students will discuss employability habits and behavior in an industry context	In written and verbal forms, the student has limited ability to describe employability behaviors expected in their industry and usually accepts information without question or discourse. Student is unaware of how their habits and behaviors impact on the job performance.	In written or verbal forms the student occasionally organizes their thoughts, and uses reasoning and some evidence when describing the habits and behaviors needed to be a competent employee in their field. They can follow a train of thought.	In written or verbal forms student can organize their thoughts and ideas in a clear manner, demonstrate the ability to relate theory to practice and can provide supporting information related to the habits and behaviors needed to be a competent employee in their chosen industry.	
Students will demonstrate employability habits and behavior in an industry context	Student is lacking in specific skills required for their industry, does not alter behavior based on feedback and tends to get stuck repeating behavior that is not productive or safe.	Routinely demonstrates usual practice required for a competent employee in their field but often does not question or alter behavior based on feedback.	Can apply best practice when engaged in the actual skills related to their industry, including, but not limited to, safety, task proficiency, collaboration, and productivity. Student can demonstrate specific industry behaviors related to the soft skills assessed at entry.*	
				Total:

Key	
27	points = 3
18-26	points = 2
9-17	points = 1