

Rubric Detail

Criteria	Levels of Achievement		
	Novice	Competent	Proficient
Budget is Clear & Concise	0 to 10 points Student does not demonstrate an understanding of the budgeting process and/or does not include critical elements.	11 to 19 points Student demonstrates a developing understanding of the budget process, but budget is missing elements or some elements are unclear.	20 to 30 points Budget is complete and demonstrates a solid understanding of the budgeting process.
Budget is Accurate	0 to 10 points Budget has multiple serious errors.	11 to 19 points Budget has more than 2 minor or 1 major error.	20 to 30 points Budget is accurate.
Budget Considers All Costs	0 to 10 points Budget does not include sufficient detail.	11 to 19 points Budget includes sufficient detail, but the relationships between some of the costs and the purpose of the project is unclear.	20 to 30 points Budget demonstrates sufficient detail and relationships between costs and the purpose of the project.
Grammar, Format, & Writing	0 to 2 points There were multiple writing errors, yielding the budget difficult to read.	3 to 6 points Paper has less than 5 errors in grammar and writing style.	7 to 10 points Paper was free of errors in grammar and writing style.