

Module 1: Legislative Email 100 Points Possible

Due: Sat Oct 5, 2024 11:59pm

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[DOWNLOAD THE ASSIGNMENT HERE](#)

- Summary:** To take a proactive role in nursing policy, you will prepare an email to your legislator about a current nursing issue. You must first identify your legislator. Then, you will describe a current issue that is important to you with support from scholarly references related to the issue, and create a suggested action plan. Finally, you will write a concise, professionally worded e-mail to one of the state-level legislators.
- Please see the [SAMPLE EMAIL](#) to assist you.

Additional Information:

- Refer to the rubric associated with this assignment for specifics on how this assignment will be evaluated.
- The assignment will be checked with Turnitin for plagiarism. Please do not copy and paste from the internet or other sources.
- Follow APA guidelines for all in-text citations and references. [APA Tips!](#)

Guidelines

Please make sure you are following these steps:

- Download** the assignment document and save it to your computer.
- Type directly** onto the document and in the spaces provided. Do not create a new Word document.
- Upload** the assignment to Canvas. The due date is Saturday by 1159 PM CST.
- Confirm** that your submission is complete.

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View Rubric

Criteria	Ratings	Pts					
A. Identifying Legislators (5 points)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-right: 1px solid #ccc; padding: 5px;"> 5 pts Accomplished Listed name, title and contact information of Legislator </td> <td style="width: 33%; border-right: 1px solid #ccc; padding: 5px;"> 3 pts Proficient One or two aspects missing </td> <td style="width: 33%; padding: 5px;"> 0 pts Incomplete Did not complete </td> </tr> </table>	5 pts Accomplished Listed name, title and contact information of Legislator	3 pts Proficient One or two aspects missing	0 pts Incomplete Did not complete	/ 5 pts		
5 pts Accomplished Listed name, title and contact information of Legislator	3 pts Proficient One or two aspects missing	0 pts Incomplete Did not complete					
B. Issue Description with Scholarly Support	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border-right: 1px solid #ccc; padding: 5px;"> 20 pts Accomplished States nursing issue thoroughly (1-2 paragraphs) with appropriate scholarly support. Includes 2 references and issue is clearly described. </td> <td style="width: 25%; border-right: 1px solid #ccc; padding: 5px;"> 15 pts Proficient Missing either one reference or one in-text citation. </td> <td style="width: 25%; border-right: 1px solid #ccc; padding: 5px;"> 10 pts Acceptable Issue description is too short for full credit OR missing in-text citations. </td> <td style="width: 25%; padding: 5px;"> 5 pts Needs Improvement Does not include any scholarly support. Missing references and in-text citations. </td> <td style="width: 20%; padding: 5px;"> 0 pts Incomplete Did not complete </td> </tr> </table>	20 pts Accomplished States nursing issue thoroughly (1-2 paragraphs) with appropriate scholarly support. Includes 2 references and issue is clearly described.	15 pts Proficient Missing either one reference or one in-text citation.	10 pts Acceptable Issue description is too short for full credit OR missing in-text citations.	5 pts Needs Improvement Does not include any scholarly support. Missing references and in-text citations.	0 pts Incomplete Did not complete	/ 20 pts
20 pts Accomplished States nursing issue thoroughly (1-2 paragraphs) with appropriate scholarly support. Includes 2 references and issue is clearly described.	15 pts Proficient Missing either one reference or one in-text citation.	10 pts Acceptable Issue description is too short for full credit OR missing in-text citations.	5 pts Needs Improvement Does not include any scholarly support. Missing references and in-text citations.	0 pts Incomplete Did not complete			

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	described.						
C. References and In-text Citations	<p>10 pts Accomplished</p> <p>Two professional references dated from within the past 5 years and two in-text citations in correct APA format.</p>	<p>8 pts Proficient</p> <p>One in-text citation error or reference error OR Sources not from a scholarly article dated within past 5 years</p>	<p>6 pts Acceptable</p> <p>Two in-text citation errors or reference errors</p>	<p>4 pts Needs Improvement</p> <p>Three incorrect in-text citation errors or reference errors</p>	<p>2 pts Needs Improvement</p> <p>4 or more in-text citation errors or reference errors.</p>	<p>0 pts Incomplete</p> <p>No APA references or in-text citations provided.</p>	/ 10 pts
D. Action Plan	<p>10 pts Accomplished</p> <p>Lists 3 reasons how this affects practice, help requesting and 3 examples how this would positively impact nurses</p>		<p>5 pts Proficient</p> <p>One or two areas missing</p>			<p>0 pts Incomplete</p> <p>Did not complete</p>	/ 10 pts
	50 pts Accomplished	45 pts Proficient	40 pts Proficient	35 pts Proficient	20 pts Needs	0 pts Incomplete	

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E. Writing and Quality of the Email	<p>50 pts Accomplished</p> <p>E-mail conveys a concern about current nursing issue, includes a personal connection about how this affects career, uses the correct greeting and identifies themselves as a constituent correctly.</p>	<p>45 pts Proficient</p> <p>Incorrect greeting OR incorrect closing OR constituent identification noted.</p>	<p>40 pts Proficient</p> <p>Two incorrect: incorrect greeting OR incorrect closing OR incorrect constituent identification noted.</p>	<p>35 pts Proficient</p> <p>E-mail conveys a concern about a current nursing issue but lacking detail OR Does not include personal connection about how this affects career</p>	<p>20 pts Needs Improvement</p> <p>E-mail does not address a specific issue and is unclear</p>	<p>0 pts Incomplete</p> <p>Email section is blank</p>	/ 50 pts
Professional Writing	<p>5 pts Accomplished</p> <p>E-mail is written clearly without any grammatical or</p>		<p>3 pts Needs Improvement</p> <p>E-mail contains 1-3 grammatical or spelling errors.</p>			<p>0 pts Incomplete</p> <p>Email contains 4 or more grammatical or spelling errors.</p>	/ 5 pts

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