

General Guidelines

- APA format.
- Double-space using Times New Roman 12 pt. font size. Follow the example given.
- Top, bottom and side margins must be 1 inch.
- Pages must be numbered, top flushed right.
- Organize the literature review according to themes important to the study.
- Direct quoting of other authors is not permitted. All written text should be in your own words.
- Appropriately cite all information sources using APA.
- Include a minimum of **ten** scholarly sources, **five of these sources should come from the primary literature (ED504 requirement). All ten sources should primarily be from the past five years.**
- References should be in APA format and on a separate page in the document.
- If your scholarly literature sources were obtained from an Internet site (e.g., online journal article), include the URL and the date downloaded as part of the bibliographic details presented. Check APA on formatting.
- Grammar and spelling must be correct.

THE SIGNATURE PROJECT FINAL SUBMISSION

The culminating requirement in ED504 is the final iteration of your Signature Project Stage 1.

The Signature Project Stage 1 is your research proposal. It is designed to guide candidates through the steps for planning an experimental study to examine an in-depth school improvement project focused on improving teaching and learning. The project involves an opportunity for candidates to apply the knowledge, skills, and behaviors they gain from their respective programs.

- Cover Page
- Abstract

Chapter 1: Research Problem

- Introduction
- Statement of the Research Problem (include hypothesis)
- Data Graphic and Discussion
- Impact on Student Achievement
- Research Methodology
- Summary (of chapter 1)

Chapter 2: Literature Review

- Introduction
- Sub-headings (according to the organization of your study)
- Synthesis of Literature Review

Chapter 3: Methodology

- Introduction
- Population
- Sample
- Sample Technique (with justification)
- Role of Participants and Impact on Participants (with explanation)
- Plan for Protection of Human Subjects
- Variables
- Timeline (with sequence of steps and timeline for data collection)
- Constitutive and Operation Definitions Description of Data (data needed) Reliability and Validity of Instrument Limitations

References

Appendix A: Consent Form

Appendix B: Permission to Study

Appendix C: Copy of the instrument or survey if one is used.