

# Group Report

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**Due** No Due Date      **Points** 0

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## **BUAD 301 Group Report**

**In groups of 4 but no more than 5 people, research a non-profit organization. Find out their mission, vision, and corporate culture. Discover out what their needs are during the pandemic and how to volunteer. Find out if they have been impacted negatively or positively throughout the pandemic, and come up with a solution on how to assist that organization moving forward post-COVID.**

**You will present this during weeks 15 and 16 and turn in a report. Details are below.**

What kinds of organizations can we look into?

Just as you have had to learn digitally, you can try to figure out how to maintain the university's co-curricular organizations from the socially distant safety of your home. However, you can still help those organizations out! Help run board elections online, facilitate video conference meetings, recruit new members through social media, and more. These are some examples I have found, but it is not an all-inclusive list.

A local organization, [RAOK \(Links to an external site.\)](https://www.pe.com/2014/07/23/riverside-random-acts-of-kindness-becoming-common-goal/) [\(https://www.pe.com/2014/07/23/riverside-random-acts-of-kindness-becoming-common-goal/\)](https://www.pe.com/2014/07/23/riverside-random-acts-of-kindness-becoming-common-goal/) (Random Acts of Kindness) does great things in Riverside County. Donations are received and available for those in need. There are bicycle drives for children in need, and backpacks are stuffed with school supplies and shoes for children at the beginning of the school year. They're available for anyone in need; no questions asked. We are a group of 18,000 members to help anyone who needs anything. There are motel vouchers available so anyone who needs a warm bed will have one. The founder, John Gordon, as well as many others, have offered employment opportunities for those who have lost their jobs and want to get back on their feet.

October was Domestic Violence Awareness Month. This is especially important during COVID. Cities, counties, and states each have their own resources, and those resources have policies on who can volunteer and what the tasks would be. While you may not work directly with the women and children impacted, there are so many things you can do. For example, [Dreams Corp. \(Links to an external site.\)](https://dreamscorp.org/) [\(https://dreamscorp.org/\)](https://dreamscorp.org/), featured on Dr. Phil., is always looking for volunteers to help at events, help with wrapping gifts and assistance with donations, make-up artists and hairstylists for the Makeover Project, and so much more. The women that run this organization will support Domestic Violence survivors and help them secure their homes, support them through court appearances, and make sure they never feel alone.

There are animal shelters that would love to have volunteers walk dogs or feed animals. You can always ask, and it doesn't hurt to [volunteer \(Links to an external site.\) \(https://www.aspca.org/comment/1461706\)](#). Maybe you can commit some time, or maybe your forte is gathering resources or donations. Give it a shot!

Although we are encouraged to mail in our ballots, many people still believe in the tradition of in-person voting on Election Day. Most poll workers are older or retired, and it puts them at a higher risk category. If you have the time or passion to participate in this patriotic process, find out what is necessary by looking into your local requirements. Erika Soto Lamb, the founder of Power the Polls and VP of Social Impact Strategy at Comedy Central and MTV discusses [why people should get out and volunteer \(Links to an external site.\) \(https://www.popsugar.com/family/why-i-think-about-my-kids-when-i-vote-47586216?utm\\_source=yahoo&utm\\_medium=partner&utm\\_campaign=feed&utm\\_content=link\\_127\)](#) and describes the process.

When people think of children's needs, they think of the basics: housing, food, clothing, and donate to organizations like [Toys for Tots \(Links to an external site.\) \(https://www.toysfortots.org/\)](#) for the holiday season. While these are great ideas, ask your local police or fire department and ask if they know what you could do to help. Often, they need teddy bears for their Crisis Intervention Teams to help comfort children in traumatic moments.

There are many people who are working and do not qualify for government assistance with food or that assistance is not enough. However, there are local programs that provide food. You can reach out to a local place of worship to see how to start or expand their food bank. For example, the [Corona Norco Settlement House \(Links to an external site.\) \(http://settlementhouse.net/about/\)](#) not only has a food bank, but they offer a holiday toy drive and need volunteers to help wrap gifts, a thrift store (that does not require payment if unable to pay), as well as holiday food baskets. They are always asking for [volunteers \(Links to an external site.\) \(http://settlementhouse.net/volunteer\)](#), especially around the holidays.

Of course, there are programs available that could use fundraisers or other assistance. The [MS Fitness Challenge \(Links to an external site.\) \(https://msfitnesschallenge.org/about-us/\)](#) works with personal trainers and physical therapists in the holistic treatment of Multiple Sclerosis through fitness, nutrition, and mindset. They do not accept donations from pharmaceutical companies. If you have a cause that is close to you, ask how you can help.

Often forgotten are seniors in assisted living facilities. It may not be an organized donation drive in existence, but gathering a small kit of supplies like lotion, soap, shampoo, conditioner, denture tablets, and including a teddy bear in the kit makes the seniors in these communities feel incredibly loved. When they receive these kits, they grab the soft teddy bears and cling to them. During these socially distant times, including a handmade cloth mask would be a great addition to these kits.

This is absolutely not an all-inclusive list, but I hope it inspires your group to make your community a better place to live.

## Format

Your report will be formatted according to formal report format (found in your BWH) and include several parts:

- Cover page
- Abstract
- Table of Contents
- Executive Summary
- Introduction (1-2 pages)
- Reports (2-3 pages each):
  - Discuss the details of the organization (p. 266)
  - Investigative report (p. 296) will analyze the problem and pose solutions
  - A feasibility report (p. 196-199) analyzes the possible outcomes of each solution and formally recommend one solution
  - A progress/activity report (p. 418) to detail the choice of the company and compare the outcome to that of suggestion(s) in feasibility report
- Conclusions (1-2 pages)
- References (1-2 pages)

## Organizational Timeline:

Groups Meet	Org. Memo	Library	Activity Report	Rough Draft	Presentations	Group Evals	Final Draft
Groups meet and pick a topic	Groups meet and generate their memo	Library research results	Activity report due Individual outline due	Rough draft due at 7 am on Canvas	Groups meet via zoom and record their presentations, post to discussion board and/or present in-person during class.	Team evaluation completed and submitted in class before taking final exam	Final draft due on Canvas before taking final exam

**Guidelines:**

- The format and style of this plan must conform to current APA standards.
- Document must be formatted as doc OR docx. Any other formats will receive a zero grade. TURNITIN will NOT accept other formats. If your document is not accepted, it is either late or not in one of the accepted formats.
- Sources must be cited in the body of the report (parenthetical citations) and on References page.
- Citations must conform to current APA standards.
- The case must include a minimum of 10 sources (at least 3 academic, all must be credible and up-to-date).
- Spell check and proofread carefully—failure to do so is an automatic fail.
- There will be no rewrites for this assignment. You cannot resubmit this assignment.
- Every member of the team will receive the same grade on the case, but presentation scores will be individual.

**Assessment:** CLASS Rubric will be used to assess submissions. **This assignment is worth 150 points (+ 50 for presentation, and 18 points total for weekly activities).**

\*Anyone not completing this project with a group can submit a full report as an individual with the same exact standards, except with a 20% deduction\*