

Criterion 1

0% of total grade



A - 4 - Mastery

Plan included a comprehensive review of the desired leadership styles, leadership traits, and communication expectations.

0

B - 3 - Proficiency

Plan included an accurate review of the desired leadership styles, leadership traits, and communication expectations.

0

C - 2 - Competence

Plan included an outline of the desired leadership styles, leadership traits, and communication expectations but needed to include a more intensive review.

0

F - 1 - No Pass

The plan included a review but it did not entail the desired leadership styles, leadership traits, and communication expectations.

0

I - 0 - Not Submitted

Not Submitted

0

Criterion 2

0% of total grade



A - 4 - Mastery

Accurately made the connection of how leadership skills influence organizational effectiveness; included details and/or examples.

0

B - 3 - Proficiency

Summarized how leadership skills influence organizational effectiveness; included some specific points.

0

C - 2 - Competence

Provided a brief discussion on how leadership skills influence organizational effectiveness but needed more details.

0

F - 1 - No Pass

The discussion submitted did not include how leadership skills influence organizational effectiveness.

0

I - 0 - Not Submitted

Not Submitted

0

Criterion 3

0% of total grade



A - 4 - Mastery

Provided specific examples of how the benefits of organizational effectiveness can affect the workplace and how it is impacted by a lack of formal training processes.

0

B - 3 - Proficiency

Effectively communicated the benefits of organizational effectiveness within the workplace and how it is impacted by a lack of formal training processes; included general ideas.

0

C - 2 - Competence

Included a brief discussion on the benefits of organizational effectiveness within the workplace and how it is impacted by a lack of formal training processes but needed to expand on the benefits/examples.

0

F - 1 - No Pass

Included a discussion that did not entail the benefits of organizational effectiveness within the workplace and how it is impacted by a lack of formal training processes.

0

Criterion 4

0% of total grade



A - 4 - Mastery

Submitted a properly formatted formal email; used a professional tone.

0

B - 3 - Proficiency

Submitted a formal email; used a professional tone; formatting was mostly correct.

0

C - 2 - Competence

Submitted a formal email; used a professional tone; lacked proper formatting.

0

F - 1 - No Pass

The email submitted was not properly formatted; did not use a professional tone.

0

I - 0 - Not Submitted

Not Submitted

0