

Total Possible Score: 6.50

Researches the Advantages and Disadvantages of Virtual Teams	Total: 3.00
Distinguished - Thoroughly researches the advantages and disadvantages of virtual teams.	
Proficient - Researches the advantages and disadvantages of virtual teams. Minor details are missing.	
Basic - Minimally researches the advantages and disadvantages of virtual teams. Relevant details are missing.	
Below Expectations - Attempts to research the advantages and disadvantages of virtual teams; however, significant details are missing.	
Non-Performance - The research of the advantages and disadvantages of virtual teams is either nonexistent or lacks the components described in the assignment instructions.	

Describes the Advantages and Disadvantages of Virtual Teams in Today's Digital Environment	Total: 2.50
Distinguished - Thoroughly describes the advantages and disadvantages of virtual teams in today's digital environment.	
Proficient - Describes the advantages and disadvantages of virtual teams in today's digital environment. Minor details are missing.	
Basic - Minimally describes the advantages and disadvantages of virtual teams in today's digital environment. Relevant details are missing.	
Below Expectations - Attempts to describe the advantages and disadvantages of virtual teams in today's digital environment; however, significant details are missing.	
Non-Performance - The description of the advantages and disadvantages of virtual teams in today's digital environment is either nonexistent or lacks the components described in the assignment instructions.	

Written Communication: Control of Syntax and Mechanics	Total: 0.25
Distinguished - Displays meticulous comprehension and organization of syntax and mechanics, such as spelling and grammar. Written work contains no errors and is very easy to understand.	
Proficient - Displays comprehension and organization of syntax and mechanics, such as spelling and grammar. Written work contains only a few minor errors and is mostly easy to understand.	
Basic - Displays basic comprehension of syntax and mechanics, such as spelling and grammar. Written work contains a few errors which may slightly distract the reader.	
Below Expectations - Fails to display basic comprehension of syntax or mechanics, such as spelling and grammar. Written work contains major errors which distract the reader.	
Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.	