



1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

SEND INVOICE ONLY TO:

1978 MICHIGAN AVE., CHICAGO, IL 60612

Document No. 16

**PURCHASE ORDER
No. 327**

THIS NUMBER MUST APPEAR ON ALL
CORRESPONDENCE INVOICES,
SHIPPING PAPERS AND PACKAGES.

D-U-N-S 622-7656

VENDOR CHICAGO OFFICE SUPPLY
1411 E. MICHIGAN
CHICAGO, IL 60606

SHIP TO 1978 MICHIGAN AVE.
CHICAGO, IL 60612

DATE	DATE TO BE SHIPPED	SHIP VIA	C.O.D. TERMS	FREIGHT TERMS	ADV. ALLOWANCE	SPECIAL ALLOWANCE
12-13-22		YOUR TRUCK	NONE	NO CHRG.	NONE	NONE
ORDERED	PRODUCT NO.	DESCRIPTION		COST EACH		
5	4126	Laser printer toner cartridge		\$124.75		
4	8509	16GB Flash Drive - 3 pack		19.25		
5	5302	Invoice forms - box of 100		16.50		

PURCHASE CONDITIONS

SAMPLE

- Supplier will be responsible for extra freight cost on partial shipment, unless prior permission is obtained.
- Please acknowledge this order.
- Please notify us immediately if you are unable to complete order by date specified.
- All items must be individually packed.
- Our purchase order no. must appear on all invoice packages & correspondence.

IF NOT SHIPPED BY _____, CANCEL ORDER.

Ray Kramer
PURCHASING AGENT

ACCOUNTING

RECEIVING REPORT

Document No. 17



NO. **73**

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

DATE <p style="text-align: center;">20</p>		PURCHASE ORDER NO. OR RETURN REQUEST NO.	
RECEIVED FROM		PREPAID	
ADDRESS		COLLECT	
FREIGHT CARRIER		FREIGHT BILL NO.	

QUANTITY	ITEM NO.	DESCRIPTION
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

REMARKS: CONDITIONS, ETC.

RECEIVED BY		DELIVERED TO	
-------------	--	--------------	--

BE SURE TO
MAKE THIS RECORD
ACCURATE AND COMPLETE

RECEIVING REPORT

Document No. 17



NO. 74

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

DATE	20	PURCHASE ORDER NO. OR RETURN REQUEST NO.	
RECEIVED FROM		PREPAID	
ADDRESS		COLLECT	
FREIGHT CARRIER		FREIGHT BILL NO.	

QUANTITY	ITEM NO.	DESCRIPTION
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

REMARKS: CONDITIONS, ETC.

RECEIVED BY	DELIVERED TO
-------------	--------------

BE SURE TO
MAKE THIS RECORD
ACCURATE AND COMPLETE

RECEIVING REPORT



EST. 2002

NO. 75

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

DATE	20	PURCHASE ORDER NO. OR RETURN REQUEST NO.
RECEIVED FROM		PREPAID
ADDRESS		COLLECT
FREIGHT CARRIER		FREIGHT BILL NO.

QUANTITY	ITEM NO.	DESCRIPTION
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

REMARKS: CONDITIONS, ETC.

RECEIVED BY

DELIVERED TO

BE SURE TO
MAKE THIS RECORD
ACCURATE AND COMPLETE

RECEIVING REPORT

Document No. 17



NO. **76**

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

DATE		PURCHASE ORDER NO. OR RETURN REQUEST NO.	
20			
RECEIVED FROM		PREPAID	
ADDRESS		COLLECT	
FREIGHT CARRIER		FREIGHT BILL NO.	

QUANTITY	ITEM NO.	DESCRIPTION
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

REMARKS: CONDITIONS, ETC.

RECEIVED BY	DELIVERED TO
-------------	--------------

**BE SURE TO
MAKE THIS RECORD
ACCURATE AND COMPLETE**

Document No. 18



ORIGINAL INVOICE

INVOICE NO.	ACCOUNT NO.	INVOICE DATE
34719	0690977	12-20-22

CUSTOMER SERVICE HOTLINE (800) 222-9000

SOLD WAREN SPORTS SUPPLY
 TO 1978 MICHIGAN AVENUE
 CHICAGO, ILLINOIS 60612

SHIP WAREN SPORTS SUPPLY
 TO 1978 MICHIGAN AVENUE
 CHICAGO, ILLINOIS 60612

C	V	YOUR ORDER NO.	OUR ORDER NO.	DATE ORDERED	DATE SHIPPED	NO. CTNS.	WEIGHT	SHIPPED VIA
1	N	328	1420281	12/16/22	12/16/22	35	1995	INTERSTATE MOTOR FREIGHT

STOCK NUMBER	DESCRIPTION	F P	SHIPPED	UNIT	PRICE	EXTENSION
BB-019	Basketball pole pad	P	115	EA	94.00	10,810
BB-538	Basketball bag	P	125	EA	26.00	3,250
BB-431	Whistle and lanyard - set of 6	P	75	EA	25.00	1,875
BB-399	Basketball net	P	50	EA	10.00	500
FB-027	Shoulder pad set	P	100	EA	89.00	8,900
BIG SAVINGS . . . PRICES MARKED WITH * ARE SPECIAL SALE PRICES NOW IN EFFECT						

DEDUCT	TERMS ONLY IF PAID BY	MDSE. TOTAL	TAX	SMALL ORDER HANDLING CHG	FREIGHT	PAY →	INVOICE TOTAL
2%	12-30-22	\$25,335					\$25,335

THANK YOU FOR YOUR ORDER - REMEMBER, AT VELOCITY SPORTING GOODS WE GUARANTEE YOUR 100% SATISFACTION ON EVERY ORDER.

EXPLANATION OF OUR PRICING & FREIGHT POLICY IS ON BACK OF THIS INVOICE. IF YOU HAVE QUESTIONS ABOUT THE ORDER OR INVOICE, PLEASE WRITE OR CALL.

Document No. 18

 **First Security Insurance**
798 Columbia Road • Chicago, Illinois 60614

INVOICE

DATE	NUMBER
12-19-22	105963

TERMS: Net 10 Days
(312) 371-2411
Toll Free: (800) 488-2297
Fax: 312-559-7891

BILL TO:

WAREN SPORTS SUPPLY
1978 Michigan Avenue
Chicago, Illinois 60612

REMIT TO:

First Security Insurance
Accts Receivable Dept.
798 Columbia Road
Chicago, Illinois 60614

Fourth Quarter 2022 employee health insurance:

Jim Adams:	\$ 540.00
Nancy Ford:	500.00
Ray Kramer:	<u>670.00</u>
TOTAL PREMIUM	<u>\$ 1,710.00</u>

PART 1 – CUSTOMER COPY PART 2 – SALESPERSON COPY PART 3 – ACCOUNTING COPY

Document No. 18



**UNIVERSITY
ATHLETIC NEWS**

605 Wacker Drive • Chicago, Illinois 60618

INVOICE

DATE	NUMBER
12-27-22	72654

TERMS: _____ COD _____ Net 10 Days _____ Net 30 Days
(312) 371-2411
National Toll Free (800) 241-6821
Illinois Toll Free (800) 545-2106

SOLD TO:

WAREN SPORTS SUPPLY
1978 Michigan Avenue
Chicago, Illinois 60612

REMIT TO:

University Athletic News
Accts Receivable Dept.
605 Wacker Drive
Chicago, Illinois 60618

LET US PUT YOUR ADS IN FRONT OF MORE COLLEGES AND UNIVERSITIES

Date	Item	Dept. Code	Amount
12-5	ADVERTISING COPY ART	ART	\$ 825.00
12-5 to 12-9	FULL PAGE ADVERTISEMENT	ADS	191.25
12-12 to 12-16	FULL PAGE ADVERTISEMENT	ADS	191.25
12-19 to 12-23	FULL PAGE ADVERTISEMENT	ADS	191.25
12-26 to 12-30	FULL PAGE ADVERTISEMENT	ADS	191.25
Total Due			\$1,590.00

PART 1 - CUSTOMER COPY PART 2 - SALESPERSON COPY PART 3 - PRODUCER COPY PART 4 - CDT FILE COPY

INVOICE

Document No. 18



CHICAGO OFFICE SUPPLY

1411 E. Michigan
Chicago, IL 60606

INVOICE NO. **2378**

CUSTOMER NO. 841TD

BILL TO:

WAREN SPORTS SUPPLY
1978 MICHIGAN AVENUE
CHICAGO, ILLINOIS 60612

SHIP TO:

WAREN SPORTS SUPPLY
1978 MICHIGAN AVENUE
CHICAGO, ILLINOIS 60612

DATE		SHIP VIA		F.O.B.		TERMS	
12-19-22		OUR TRUCK		DESTINATION		DUE ON RECEIPT OF INVOICE	
PURCHASE ORDER NUMBER			ORDER DATE		SALES PERSON		OUR ORDER NUMBER
327			12-13-22		04CC		31029
QUANTITY			ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
QTY. REQ.	SHIPPED	BO					
5	5		4126	Laser printer toner cartridge	124.75	623.75	
4	4		8509	16GB Flash Drive - 3-pack	19.25	77.00	
5	5		5302	Invoice forms - box of 100	16.50	82.50	
SHIPMENT SUB-TOTAL						783.25	
SALES TAX						47.00	
FREIGHT CHARGES						0.00	
INVOICE TOTAL						830.25	

RETURNS POLICY

Prior approval must be obtained for all returned goods. Approval numbers must be clearly identified on the outside of returned goods.

INVOICE

Document No. 18



CHICAGO OFFICE SUPPLY

1411 E. Michigan
Chicago, IL 60606

INVOICE NO. **2423**

CUSTOMER NO. 841TD

BILL TO:

WAREN SPORTS SUPPLY
1978 MICHIGAN AVENUE
CHICAGO, ILLINOIS 60612

SHIP TO:

WAREN SPORTS SUPPLY
1978 MICHIGAN AVENUE
CHICAGO, ILLINOIS 60612

DATE		SHIP VIA		F.O.B.		TERMS	
12-29-22		OUR TRUCK		DESTINATION		DUE ON RECEIPT OF INVOICE	
PURCHASE ORDER NUMBER			ORDER DATE		SALES PERSON		OUR ORDER NUMBER
325			12-05-22		03BD		41542
QUANTITY			ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
QTY. REQ.	SHIPPED	BO				PRICE	PRICE
3	3		17144	Standing workstation	395.00	1,185.00	
				SHIPMENT SUB-TOTAL		1,185.00	
				SALES TAX		71.10	
				FREIGHT CHARGES		0.00	
				INVOICE TOTAL		1,256.10	

RETURNS POLICY

Prior approval must be obtained for all returned goods. Approval numbers must be clearly identified on the outside of returned goods.



INTERSTATE MOTOR FREIGHT SYSTEM

4425 South Creyts Rd.
Chicago, IL 60617

Document No. 19

DELIVERY RECEIPT

26245

FREIGHT BILL NO.

DEST. **Chi.**

CONSIGNEE
WARREN SPORTS SUPPLY
1978 Michigan Ave.
Chicago, IL 60612

SHIPPER
VELOCITY SPORTING GOODS
1285 Colgrove Ave.
Pierre, SD 57501

WARREN SPORTS SUPPLY
1978 Michigan Ave.
Chicago, IL 60612

FINAL DEST. CITY & STATE
BEYOND ROUTING

ADVANCE CARRIER INFORMATION
ACTUAL ORIGIN CITY & STATE

BILL OF LADING NO.
6284J

RELEASED VALUE
INTERSTATE ADVANCE BEYOND I/S REC.
EXCL USE F.V.C. TEND AS T.L.

PIECES	CONTAINERS	HM	DESCRIPTION, MARKINGS AND SPECIAL HANDLING INSTRUCTIONS
35			BULK PACKED SPORTING GOODS



RECEIVED THE PROPERTY
DESCRIBED ABOVE IN GOOD
CONDITION EXCEPT AS NOTED

SIGNATURE Mary Ford
COMPANY NAME Warren Sports Supply

DATE DELIVERED 12-20-22
DRIVER P.W.

WEIGHT	RATE	EXTENSION	OTHER CHARGES	ITEM
1995	.37	738.15		
TOTAL CHARGES			738.15	

WAREN SPORTS SUPPLY

EST. 2002

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

No. 1152

74-651/724

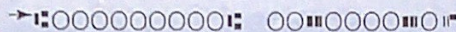
Date _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS



- SAMPLE -



WAREN SPORTS SUPPLY

EST. 2002

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

No. 1153

74-651/724

Date _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS



- SAMPLE -



WAREN SPORTS SUPPLY

EST. 2002

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

No. 1154

74-651/724

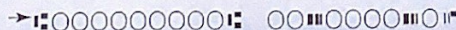
Date _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS



- SAMPLE -



WAREN SPORTS SUPPLY

EST. 2002

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

No. 1155

74-651/724

Date _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS



- SAMPLE -

⑆0000000000⑆ 0000000000⑆

WAREN SPORTS SUPPLY

EST. 2002

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

No. 1156

74-651/724

Date _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS



- SAMPLE -

⑆0000000000⑆ 0000000000⑆

WAREN SPORTS SUPPLY

EST. 2002

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

No. 1157

74-651/724

Date _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS



- SAMPLE -

⑆0000000000⑆ 0000000000⑆



ACH Payment Authorization

No. E-53431

1978 Michigan Avenue • Chicago, IL 60612
312-349-0407

Date: _____
Bank: First American Bank & Trust - Checking A/C # 00033418
Payee: _____
Amount: _____
Memo: _____
Approval: _____

**Waren Sports Supply
Time Record Report
Pay Period Ending 12/31/22**

Employee ID#	Jim Adams ***_**_9833	DOB	10/1/1993
		DOH	1/16/2018

Day	Date	In	Out	Hours
Friday	12/16/2022	8:02	17:12	9.17
Monday	12/19/2022	8:09	18:00	9.85
Tuesday	12/20/2022	8:06	18:09	10.05
Wednesday	12/21/2022	8:00	17:30	9.50
Thursday	12/22/2022	7:36	16:30	8.90
Friday	12/23/2022	8:00	16:00	8.00
Monday	12/26/2022	Holiday		8.00
Tuesday	12/27/2022	8:05	16:05	8.00
Wednesday	12/28/2022	9:00	16:00	7.00
Thursday	12/29/2022	8:00	17:12	9.20
Friday	12/30/2022	8:07	17:45	9.63

Approved By:

Pay Period Total	97.30
Pay Period Base Hours	88.00
Overtime	9.30

Employee Signature: _____

**Waren Sports Supply
Time Record Report
Pay Period Ending 12/31/22**

Employee ID#	Nancy Ford ***-**-4832	DOB	5/22/1989
		DOH	10/1/2022

Day	Date	In	Out	Hours
Friday	12/16/2022	8:02	17:06	9.07
Monday	12/19/2022	7:57	17:00	9.05
Tuesday	12/20/2022	8:10	17:10	9.00
Wednesday	12/21/2022	8:00	17:00	9.00
Thursday	12/22/2022	7:30	17:33	10.05
Friday	12/23/2022	8:00	16:00	8.00
Monday	12/26/2022	Holiday		8.00
Tuesday	12/27/2022	7:30	15:30	8.00
Wednesday	12/28/2022	9:00	17:00	8.00
Thursday	12/29/2022	7:30	15:51	8.35
Friday	12/30/2022	7:45	15:56	8.18

Approved By:

Pay Period Total	94.70
Pay Period Base Hours	88.00
Overtime	6.70

Employee Signature: _____

Waren Sports Supply
Bank Reconciliation
November 2022

	<u>Bank Statement</u>	<u>General Ledger</u>
Unadjusted balance, 11-30-22	\$ 77,087.72	\$ 69,774.20
Add:		
Deposits in transit	0.00	
Deduct:		
Outstanding checks		
#1118 1,985.21		
#1137 2,765.38		
#1138 1,797.23		
#1139 <u>786.70</u>		
	(7,334.52)	
Adjustments:		
Bank fees/service charges		(21.00)
Adjusted balance, 11-30-22	<u><u>\$ 69,753.20</u></u>	<u><u>\$ 69,753.20</u></u>

Journal Entry, 11-30-22

<u>Account No.</u>	<u>Debit</u>	<u>Credit</u>
41000 Other operating expense	\$ 21.00	
10100 Cash		\$ 21.00



Statement of Account

Chicago, Illinois 60603

PAGE NO.	ACCOUNT NUMBER	MONTH
1 of 1	000334 18	December 2022

FOR ASSISTANCE:
CALL 1-800-FAB-2864

Waren Sports Supply
1978 Michigan Avenue
Chicago, Illinois 60612

OR WRITE:
CUSTOMER SERVICE
P.O. BOX 28914
CHICAGO, ILLINOIS 60610

BALANCE FORWARD	TOTAL CK/ACH AMT	TOTAL DEPOSIT AMOUNT	ACH FEE/SERV CHG.	ENDING BALANCE
77,087.72	60,355.05	114,842.36	25.50	131,549.53
MINIMUM BALANCE	AVERAGE BALANCE	# OF CK/ACH	NO. OF DEPOSITS	DEPOSITED ITEMS
50,262.94	96,940.76	15	6	7

CHECKING ACCOUNT ENTRIES

DATE	CHECKS/ACH/DEBITS	CHECKS/ACH/DEBITS	DEPOSITS/CREDITS	BALANCE
			November 30, 2022 Balance Forward	77,087.72
4-Dec	786.70	1,797.23		74,503.79
5-Dec	2,765.38			71,738.41
8-Dec			5,891.00	77,629.41
12-Dec	575.00		4,090.52	81,144.93
15-Dec	7,367.00	ACH 35,392.70	5,306.00	
	1,360.25		7,931.96	50,262.94
19-Dec	778.75		ACH 1,622.88	
			EFT 90,000.00	141,107.07
20-Dec	3,066.32	10.30		138,030.45
21-Dec	60.96	1,297.32		
	1,740.90	590.86		134,340.41
22-Dec	2,765.38			131,575.03
30-Dec		ACH-F 20.50		
		S/C 5.00		131,549.53
			December 31, 2022 Ending Balance	131,549.53

TRANSACTION CODE LEGEND			ATM TRANSACTIONS	
ACH - Automatic Clearing House Item	DD - Direct Deposit	PR - Payroll Deposit	RA - Credit Card Advance	RI - Installment Loan Pmt
ACH-F - ACH fee	DM - Debit Memo	RT - Returned Item	RD - Envelope Deposit	RO - Other Payment
CD - CD Interest Deposit	EFT - Electronic Funds Transfer	SC - Service Charge	RC - Credit Card Payment	RW - Cash Withdrawal
CM - Credit Memo	NSF - NSF Fees		RM - Mortgage Loan Pmt	RS - Transfer to Savings
	OD - Overdrawn Balance		RL - Money-Matic Loan	RF - Transfer From Savings

**WAREN SPORTS SUPPLY
LIST OF ITEMS CLEARING
WITH BANK STATEMENT
DECEMBER 2022**

CHECKS/ACH PAYMENTS

<u>Check/ACH Number</u>	<u>Date Written</u>	<u>Date Cleared</u>	<u>Payee</u>	<u>Amount</u>
1137	11/30	12/5	Ray Kramer	2,765.38
1138	11/30	12/4	Jim Adams	1,797.23
1139	11/30	12/4	Nancy Ford	786.70
1140	12/7	12/12	First Security Insurance	575.00
1141	12/12	12/15	Chicago Office Supply	7,367.00
E-53430	12/13	12/15	Velocity Sporting Goods	35,392.70
1143	12/13	12/15	Board of Water and Light	1,360.25
1144	12/13	12/19	Interstate Motor Freight	778.75
1145	12/14	12/20	Internal Revenue Service	3,066.32
1146	12/14	12/20	Internal Revenue Service	10.30
1147	12/14	12/21	State of Illinois	60.96
1148	12/14	12/21	State of Illinois	590.86
1149	12/15	12/22	Ray Kramer	2,765.38
1150	12/15	12/21	Jim Adams	1,740.90
1151	12/15	12/21	Nancy Ford	1,297.32

DEPOSITS

<u>Date Deposited</u>	<u>Date Recorded by Bank</u>	<u>Amount</u>
12/6	12/8	5,891.00
12/8	12/12	4,090.52
12/12	12/15	5,306.00
12/14	12/15	7,931.96
12/16	12/19	1,622.88
12/19	12/19	90,000.00

