

2-4 Business Rules

When database designers go about selecting or determining the entities, attributes, and relationships that will be used to build a data model, they might start by gaining a thorough understanding of what types of data exist in an organization, how the data is used, and in what time frames it is used. But such data and information do not, by themselves, yield the required understanding of the total business. From a database point of view, the collection of data becomes meaningful only when it reflects properly defined *business rules*. A **business rule** is a brief, precise, and unambiguous description of a policy, procedure, or principle within a specific organization. In a sense, business rules are misnamed: they apply to *any* organization, large or small—a business, a government unit, a religious group, or a research laboratory—that stores and uses data to generate information.

Business rules derived from a detailed description of an organization's operations help to create and enforce actions within that organization's environment. Business rules must be rendered in writing and updated to reflect any change in the organization's operational environment.

Properly written business rules are used to define entities, attributes, relationships, and constraints. Any time you see relationship statements such as “an agent can serve many customers, and each customer can be served by only one agent,” business rules are at work. You will see the application of business rules throughout this book, especially in the chapters devoted to data modeling and database design.

To be effective, business rules must be easy to understand and widely disseminated to ensure that every person in the organization shares a common interpretation of the rules. Business rules describe, in simple language, the main and distinguishing characteristics of the data *as viewed by the company*. Examples of business rules are as follows:

- A customer may generate many invoices.
- An invoice is generated by only one customer.
- A training session cannot be scheduled for fewer than 10 employees or for more than 30 employees.

Note that those business rules establish entities, relationships, and constraints. For example, the first two business rules establish two entities (CUSTOMER and INVOICE) and a 1:M relationship between those two entities. The third business rule establishes a constraint (no fewer than 10 people and no more than 30 people), two entities (EMPLOYEE and TRAINING), and also implies a relationship between EMPLOYEE and TRAINING.

2-4a Discovering Business Rules

The main sources of business rules are company managers, policy makers, department managers, and written documentation such as a company's procedures, standards, and operations manuals. A faster and more direct source of business rules is direct interviews with end users. Unfortunately, because perceptions differ, end users are sometimes a less reliable source when it comes to specifying business rules. For example, a maintenance department mechanic might believe that any mechanic can initiate a maintenance procedure, when actually only mechanics with inspection authorization can perform such a task. Such a distinction might seem trivial, but it can have major legal consequences. Although end users are crucial contributors to the development of business rules, *it pays to verify end-user perceptions*. Too often, interviews with several people who perform the

business rule

A description of a policy, procedure, or principle within an organization. For example, a pilot cannot be on duty for more than 10 hours during a 24-hour period, or a professor may teach up to four classes during a semester.