

## Blank Steps to Action Chart

Summary of Findings and Research Questions	Recommended Action Targeted to Findings	Who Is Responsible for the Action?	Who Needs to Be Consulted or Informed?	Who Will Monitor/Collect Data?	Time Line	Resources
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**table 8-1 ■ Steps to Action Chart**

Summary of Findings and Research Questions	Recommended Action Targeted to Findings	Who Is Responsible for the Action?	Who Needs to Be Consulted or Informed?	Who will Monitor/ Collect Data?	Time Line	Resources
1.0 Research question #1					When will action/ monitoring occur?	What will you need in order to carry out your action?
1.1 Finding #1		■ Teacher	■ Teacher			
1.2 Finding #2		■ Team	■ Team			
2.0 Research question #2		■ Department head	■ Department head			
2.1 Finding #1		■ Principal	■ Principal			
2.2 Finding #2		■ Parents	■ Parents			
2.3 etc.		■ Students	■ Students			