

Admit Redesign Survey:

1. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how would you rate your proficiency level in Admit?

5 – Please note that I do not use it that much. Julie Jones, our program coordinator, works in it more than I do and places our LLC doctoral applications in Box.

2. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how user friendly would you rate Admit?

5 – At times I did feel like it was a bit cumbersome to use, but not too bad. I was able eventually to figure out how to navigate the site.

3. In a redesign of Admit, what would be your top 3 training needs?

Difficult to say since I am not using it as much now.

4. In a redesign of Admit, what new features or improvements would you hope to see?

Again, difficult to say due to how infrequently I use it. One of our colleagues has requested that there may be criteria for evaluating Ph.D. students. Also, making it as user-friendly and intuitive as possible.

5. What types of training options/delivery methods would be best for you as **Program Coordinator**?

Face to face or online delivery would be sufficient.

- ~~6. What types of training options/delivery methods would be best for your **Staff**?~~

7. What types of training options/delivery methods would be best for your **Faculty Evaluators (faculty assisting in the review process)**?

Face to face or online delivery would be sufficient.

Admit Redesign Survey:

1. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how would you rate your proficiency level in Admit?

6

2. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how user friendly would you rate Admit?

6

3. In a redesign of Admit, what would be your top 3 training needs?

Development of reports, how to modify/add to applications

4. In a redesign of Admit, what new features or improvements would you hope to see?

Fix confusion about needing to be in the ready to review folder to submit a review. Allow rating criteria to be adaptable at the unit level and by the unit staff. Allow a full screen mode for reviewing application materials.

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

Face to face training, help guides in the system itself, FAQ's, a quick start guide to provide to faculty.

6. What types of training options/delivery methods would be best for your **Staff**?

Same as above

7. What types of training options/delivery methods would be best for your **Evaluators**?

Quick start guide, help guides in the system itself, and FAQ's

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5

3. In a redesign of Admit, what would be your top 3 training needs?

I minimally use admit.

4. In a redesign of Admit, what new features or improvements would you hope to see?

Access to longitudinal demographic data to prepare reports for department.

5. What types of training options/delivery methods would be best for you as **Program Coordinator**?

Online Webinar recorded to be able to revisit.

- ~~6. What types of training options/delivery methods would be best for your **Staff**?~~

7. What types of training options/delivery methods would be best for your **Faculty Evaluators (faculty assisting in the review process)**?

N/a

Admit Redesign Survey:

1. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how would you rate your proficiency level in Admit?

8

2. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how user friendly would you rate Admit?

6

3. In a redesign of Admit, what would be your top 3 training needs?

How to review ^{evaluate} applications

How to send email communication

How to accept (decision, adding advisor, etc.)

4. In a redesign of Admit, what new features or improvements would you hope to see?

No Flash! Which makes it difficult for evaluators to evaluate through Admit

Easy way to update list of evaluators (ourselves)

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

Divided by how they use: Masters are more involved (more apps) while doctoral are less involved (fewer apps)

6. What types of training options/delivery methods would be best for your **Staff**?

Group meeting with power users so we can off each others questions (might help us realize what we don't know)

7. What types of training options/delivery methods would be best for your **Evaluators**?

Group meeting with entire program area to go over process

Admit Redesign Survey:

1. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how would you rate your proficiency level in Admit?

7

2. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how user friendly would you rate Admit?

3

3. In a redesign of Admit, what would be your top 3 training needs?

① No need for training
② Choose my columns. & order in which appear
③

4. In a redesign of Admit, what new features or improvements would you hope to see?

See 3

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

No training

6. What types of training options/delivery methods would be best for your **Staff**?

No training

7. What types of training options/delivery methods would be best for your **Evaluators**?

None
If you think the ideal database is
one that looks like
things anyone already knows how to
use - acts like

Admit Redesign Survey:

1. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how would you rate your proficiency level in Admit?

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3. In a redesign of Admit, what would be your top 3 training needs?

Seeing what materials are missing from incomplete applications
Basic navigation of submitted applications

4. In a redesign of Admit, what new features or improvements would you hope to see?

Easier to read "home page" with applicants' basic info

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

Instructional videos

6. What types of training options/delivery methods would be best for your **Staff**?

Instructional videos

7. What types of training options/delivery methods would be best for your **Evaluators**?

In-person training sessions
with reference materials (instructional videos)

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2. On a scale of 1 to 10 (1 being the lowest, 10 being the highest), how user friendly would you rate Admit?

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3. In a redesign of Admit, what would be your top 3 training needs?

- ① Best practices for using + adding notes to the application
- ② Way to allow multiple users to share information
- ③ Way to allow evaluators to use/review apps.

4. In a redesign of Admit, what new features or improvements would you hope to see?

- ① Better presentation of workflow of application
App Submitted → Dept Decision → Student Response → Deposit (if applicable)
- ② Way to track communications w/ students/applicants (emails/mail/other)

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

- web based / recorded
- in person

6. What types of training options/delivery methods would be best for your **Staff**?

Same as 5

7. What types of training options/delivery methods would be best for your **Evaluators**?

Best practice for evaluator to use the admit system.

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3. In a redesign of Admit, what would be your top 3 training needs?

how to navigate, tips & tricks, how to communicate w/ students

4. In a redesign of Admit, what new features or improvements would you hope to see?

better user interface, easier filtering options

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

delivery - online training the best but as long as it's required. (or I don't see them doing it) in person would be great but I don't know that you could get them to attend.

6. What types of training options/delivery methods would be best for your **Staff**?

in person w/ materials & videos provided online

7. What types of training options/delivery methods would be best for your **Evaluators**?

same for program coordinators (see above #5)

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3. In a redesign of Admit, what would be your top 3 training needs?

How to run/download reports quicker + better.
Receive an email alert when the Director accepts students.

I need all of the training I can get + refresher.

4. In a redesign of Admit, what new features or improvements would you hope to see?

~~nothing~~
layout could be a little more user friendly
things seem spread out + in small print. I miss small boxes @ times.
training every 6 mos or year

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

Hands on training
short tutorial videos

6. What types of training options/delivery methods would be best for your **Staff**?

Hands on training
short tutorial videos

7. What types of training options/delivery methods would be best for your **Evaluators**?

As much training as possible. The hard part is getting faculty to attend training.

Should go here



Maybe copy me when the acceptance emails are sent out.

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3. In a redesign of Admit, what would be your top 3 training needs?

Easier way to see all without using PDF

4. In a redesign of Admit, what new features or improvements would you hope to see?

Too many folders on the left
Many columns are meaningless - hard to see all on screen.

5. What types of training options/delivery methods would be best for your **Program Coordinators**?

everything - from assigning, emails, acceptance (my first time)
- A good online or PDF tutorial would be good.

6. What types of training options/delivery methods would be best for your **Staff**?

In person or online training

7. What types of training options/delivery methods would be best for your **Evaluators**?

I think we are good there

~~ACCS 10/14~~