

Emery Street

Community Inspired Spaces

RJM DESIGN GROUP



City of El Monte

Response to Request for Proposals for

Lambert Park Phase 2 Improvements

CIP #819

October 10, 2016

McGirk Avenue

El Rovia Ave

Cover Letter

31591 Camino Capistrano
San Juan Capistrano, CA 92675
www.RJMdesigngroup.com
[949] 493-2690 fax
[949] 493-2600 phone

October 10, 2016

Elaine Jeng, P.E., Public Works & Utilities Director/City Engineer
Department of Public Works – Engineering Division
City of El Monte
11333 Valley Boulevard
El Monte, CA 91731-3293

RE: Professional Services for the Design of Lambert Park Improvements Phase 2 (CIP No. 819)

Dear Elaine:

On behalf of RJM Design Group, Inc., we are pleased to submit our qualifications and proposal to the City of El Monte, and we are very eager to assist you with the Lambert Park Phase 2 Improvements. We are excited about the opportunity to work on this very important project. RJM Design Group is proud to be celebrating our 29th year in business this year, and the key to our stability and success is the many clients with whom we have developed long-term relationships.

Our firm has made a point to keep abreast of the latest technologies and trends that are constantly evolving in the area of playground and spray play design. All of these advancements provide a higher quality recreational experience for the ultimate user while at the same time providing the maintenance personnel the quality of materials that will allow them to be successful in the long-term maintenance of the improvements.

Our team has the experienced personnel available immediately to begin on this exciting project. I will serve as the Principal-In-Charge on the project. As a founding principal of RJM Design Group, my 30 years of experience with neighborhood and community parks encompasses all phases of park development, including the challenging aspect of working with existing site conditions. **Eric Chastain will serve as the Project Manager** on the project; Eric has over 25 years of landscape architecture experience working on park projects in all phases of the design process from program development and site analysis, to conceptual design, construction documentation and construction observation.

I have read, understand, and agree to all statements in this request for proposal and acknowledge receipt of all addendums/amendments as well as to the terms, conditions, and attachments referenced. We have included suggested modifications to the agreement in the Appendix of this proposal for your consideration.

Thank you for providing us this opportunity to present our methodology. We look forward to your review and evaluation of our submittal. If you require any additional information or clarification, please do not hesitate to contact us.

Sincerely,
RJM DESIGN GROUP, INC.


Larry P. Ryan, LLA, ASLA
Principal

Table of Contents



Citrus Ranch Park Playground

Cover Letter.....	1
Background	3
a. Firm Profile and Qualifications	
Qualifications	5
a. Similar Project Experience	
Approach.....	9
a. Detailed Scope of Work & Deliverables	
Personnel	13
a. Team Organizational Chart	
b. Resumes of Key Personnel	
Quality Control / Quality Assurance	19
a. Project Management Approach	
References	21
a. Client References	
Schedule	23
a. Project Summary and Schedule	
Appendix	25
a. Agreement Review	
Cost Proposal (submitted under separate cover)	

City of El Monte • Lambert Park Phase 2 Improvements CIP#819

Background



Fitness Stations at Oso Creek Trail in Mission Viejo, CA (RJM Design Group Project)

Background

a. Firm Profile and Qualifications

Firm Legal Name: RJM Design Group, Inc.

Established in 1987, RJM Design Group has evolved into a multi-disciplinary landscape architectural, planning and design firm committed to serving the needs of cities, public agencies and organizations throughout California. RJM is comprised of talented individuals with varied backgrounds and interests. Among these dynamic professionals are licensed landscape architects, architects and planners, most of whom are LEED Accredited Professionals. Each person brings a unique, yet complementary experience and passion to the firm.

Legal Entity: California Corporation

Year Established: 1987

Principal Contact: Larry P. Ryan, LLA, ASLA

Office Locations: San Juan Capistrano, CA
Sacramento, CA

Firm Size: 17 Personnel

Principal Landscape Architects	6
Licensed Landscape Architects/ Project Managers	4
Technical Support	4
Administrative Support/Accounting	3
LEED AP with specialties	7

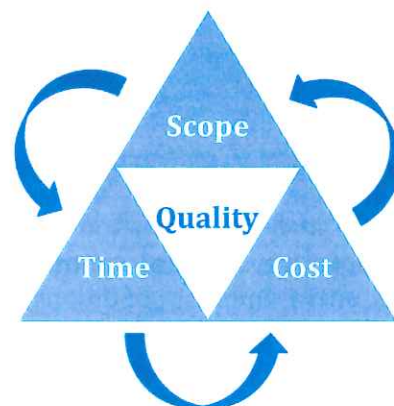


Firm History & Qualifications

Our team specializes in the planning and design of environments that enhance the quality of life for the entire community. We realize that it is our job to be an extension of your staff, delivering high quality, durable, unique, maintainable and sustainable sites, facilities, and landscapes. Our objective is to collaborate with the City staff and other design consultants to apply our expertise effectively and efficiently to accomplish specific goals for El Monte.

RJM has been associated with project types of varying scope including ADA retrofit, Trails and Trailhead Development, Park Master Planning, General Development Plan Preparation, Schematic Design/Feasibility Studies, Design Development, Construction Documents and Cost Estimation. Through this experience we strive to:

- ✓ Work closely with our clients to develop a clear understanding of project goals;
- ✓ Develop a comprehensive scope and fee summary with the necessary specialty consultants;
- ✓ Develop a project schedule that identifies all important project milestones (plan submittals, review periods, public presentations, other agency interactions/review, approvals, etc.); and
- ✓ Exceed your expectations in providing comprehensive and well-coordinated design services.



Background

Along with our highly qualified staff of talented and experienced personnel and LEED accredited professionals, our association and long-term relationships with specialty consultants provide a design team of experienced recreational planners, landscape architects, architects, engineers, and environmental specialists that will exceed the City's expectations. Our projects are state-of-the-art relative to safety, function, aesthetics, energy and water conservation and low maintenance practices. But most importantly, they are thoroughly enjoyed by the communities in which they are located.

Design Services

We collaborate with City staff, members of the community and our design team to provide innovative and technically proficient strategic design plans, construction documents, specifications and estimates. In order to make your job easier, our firm has researched and is currently applying the new CALGreen addition to the California Code of Regulations, Title 24, Part 11 to all our projects as required by law. We are also well versed in the new ADA requirements that are affecting many aspects of our projects.

Good design is inherent when it is verbally and graphically communicated. We employ a combination of hand-drawn sketches and computer generated 2-D and 3-D images as well as digital modeling and animation. Motion video visualizations are now not only affordable but becoming standard as a presentation technique, especially for high-profile or controversial projects where character and atmosphere are key. These tools have been developed by RJM with the express purpose of public presentation, gathering comments and ultimately approval by the general public and governing boards.

RJM can provide analysis of irrigation system efficiency and water budgeting. Central control governed by weather and environmental conditions is critical to getting the most efficient utilization of precious water resources. We usually recommend looping mainline systems to balance pressures and if booster pumps

are necessary they should have variable speed drives with 3-phase power to optimize efficiency of power resources.

But before the irrigation system comes into play, the landscape must be designed for maximum effect and efficiency. We apply a strategy of combining beauty with practicality. We utilize native plant species wherever the specific site, location or design intent warrant. Sometimes non-natives are more appropriate if they are a drought tolerant and non-invasive species. The California climate is amenable to a broad palette of plant materials and so there is no reason to select high water demanding plant materials.

Construction Services

Our firm provides outstanding landscape architectural construction administration and observation that has been gained from decades of on-site practical experience. We can facilitate weekly on-site project meetings and administration of construction related communications. The proof is in the projects we have completed on time and with minimal change orders. Our specialization in complex public spaces and facilities require that we prepare very accurate plans, specifications and estimates, and then observe carefully during construction implementation. We interpret plans judiciously so that if change orders are warranted, they are fair and appropriate.

Pertinent Experience

We have provided landscape architectural design and construction documents for several cities, counties, and private agencies across the state of California. We have provided detailed project experience in our proposal outlining some of our most pertinent experience for a more exhaustive list please refer to our website www.rjmdesigngroup.com.

City of El Monte • Lambert Park Phase 2 Improvements CIP#819

Qualifications



Custom Restroom/Concession Building at Encinitas Community Park (RJM Design Group Project)

Qualifications

a. Similar Project Experience

Citrus Ranch Park Playground Tustin, CA

Citrus Ranch Park, 17 acres, is home to one of the last remaining citrus orchards in Orange County, and has been preserved by the City of Tustin for posterity. The nearly 1,000 lemon trees were a viable lemon-producing venture when citrus growing was the county's major commerce. The grove is situated on a knoll rising 40 feet above the surrounding park area. The park includes agricultural themed elements in the playground and amenities within the park.



The playground consists of separate play areas for the 2 to 5 years age group and the 5 to 12 years age group. The colors and materials of the play components reflect an agricultural theme related to the citrus industry, as well as patterns of oranges and lemons in the rubber surfacing. Custom graphics on the bridge connections and on the stacked citrus crates were developed by Landscape Structures. Citrus Ranch Park incorporates sustainable design practices that include selective use of California native plant materials, decomposed granite trails, vegetated swales to collect diverted parking lot runoff, and a weather station to efficiently monitor the irrigation system's use of recycled water. The passive park also includes restrooms, picnic shelters, overlook pavilion, picnicking, open play, and seating areas.

Ontario Town Square - Children's Play Garden Ontario, California

Ontario Town Square will be a community social gathering place to add to the revitalization of the downtown area and will serve as a venue for live concerts, local performance groups, farmers markets, movies-in-the-park, etc. The Centerpiece of the square will be the iconic clock tower and band shell / grass amphitheater.

One component of the Ontario Town square is the children's play garden area, which will incorporate design elements to create a passive natural playground theme for imaginary play. Different climbing "creatures" are located along a "vine" pattern pathway to be accessible to all age groups. A sand play box and water element will encourage creative play and social interaction. Seating in the shape of leaves and logs blend in with the nature theme.



Pavion Park Playground Improvements Mission Viejo, CA

Originally built in 1988, it was Orange County's first Accessible Playground. Pavion Park was recently updated to a Universal Access Play Area. The park is adjacent to Phillip J. Reilly School, a regional school for programs focused on children with disabilities.

With the mixture of play elements and shaded seating areas in amongst the landscaping, the playground was transformed into a barrier free play area full of learning experiences. The park has incorporated educational opportunities based on the proximity to Oso Creek.

The new park features a climbing boulder, three (3) different types of swings, benches, and picnic tables. Unique features such as animal footprints in the resilient surfacing that lead you from an information panel to a cut out of the animal itself. The park also includes a sensory maze for the children to learn about numbers, colors, shapes, and the alphabet.



Qualifications

Melinda Park Improvements Mission Viejo, CA

Melinda Park, 8.5-acres, was renovated to create more a functional environment that encourages social interaction, promotes safety, and is aesthetically pleasing for the community. The entry into the park from the existing parking lot takes you through a steel arch portal directly into the focal point of the park—a large plaza with a picnic/shade structure. The plaza is accented with multiple conservation seating areas set amid tree wells of flowering trees and shrubs.

A walkway around the perimeter of the plaza has seating areas, oriented such that park users can enjoy a view to soccer field events. Pedestrian light fixtures have been added along the walkways for added visibility and safety. The park play area has been enlarged, upgraded and modernized to make it more functional and diverse, incorporating different types of play structures and equipment for use by children from toddler to age twelve. The newly designed meandering play area edge is mirrored by a walkway with relaxing, conversation-friendly seating areas and picnic tables. The entire play area is surrounded by an informal grove of established sycamore and albizia trees.

The selection of landscape plant materials produces an abundance of color and has low watering and maintenance requirements. Plants were selected that would thrive within the existing grove of trees. The landscape is exclusively irrigated with recycled water. A two-rail lodge pole fence meanders throughout the park, planted with upright roses giving the overall landscape a garden effect.



Chino Hills Community Park Chino Hills, CA

Encompassing a 33 acre site, the Chino Hills Community Park is designed for multi-use sports fields. Utilizing synthetic turf play surfacing and lights for night games, the six (6) fields accommodate youth baseball, adult softball, and soccer games. Soft toss batting cages and bull pens for pitcher warm up are also available to the players.

The facility has been designed to provide convenient parking and pedestrian access to three spectator promenade areas. The project also provides for 425± parking stalls, group picnic areas, two restroom and concession buildings, tot lot area, open play area, maintenance building and yard, preservation and enhancement of an adjacent riparian corridor and the utilization of a bio-swale filtration system to promote water quality.

This sports park has many state-of-the-art features such as Musco lighting and synthetic turf fields. The synthetic turf fields offer significant benefits such as no game cancellations after heavy rains; no close down of fields due to repairs caused by heavy use; field markings are permanent; and there is less field maintenance required by sports organizations. The Light Structure Green Lighting System significantly reduces spill over light to the adjacent neighborhoods.



Qualifications

Encinitas Community Park Encinitas, CA

The Encinitas Community Park is a community park located adjacent to Interstate 5 Freeway on the site of a former nursery. Several community participation workshops were held to develop public consensus on proposed park facilities. A consensus Master Plan for the park was developed from the workshop input.

Soil sampling and testing were performed to ensure no hazardous chemicals and/or pesticides were present from the nursery operations, mitigation measures were implemented to include a soils re-use plan; community health and safety plan; and worker's health and safety plan.

The completed park includes a dog park, skate park, playground, ballfields, soccer fields, perimeter trail, and picnicking. A perimeter loop road provides convenient vehicular access to parking and pedestrian links to all use areas of the park. An overlook area has a beautiful view to the ocean. Future phases may include a teen center, as well as an aquatic center with a competition pool and aquatic recreation components.



Civic Center Conservation Park Ontario, CA

The facilities and potential programming that will be experienced at the Civic Center Community Conservation Park are as follows:

Outdoor Classroom Amphitheater will be used for both educational programming and small cultural performance. Seating includes tile art that was created by children from a local school.

Storm Water Collection and Water Wise Garden will focus on water conservation programs information and help the community understand the importance of water and the various ways that water conservation techniques can be implemented in the typical home garden landscape.

Vegetative Swale provides a demonstration on how to capture and treat storm water run-off to improve water quality.

California Native Garden will provide a wide selection of native plant material suggested for residential application, which can be beautiful and require very little water.

Interactive Kids Play Elements will provide creative examples of alternative energy methods to help reduce our dependence on our natural resources.

Moon and Constellation Benches, Interactive Sun Dial, Kinetic Wind Sculpture, and Aqueduct Agriculture Trough are public art elements that will provide interpretation of the sun and wind, as well as water conservation information. Historical background about the regions early settlers, such as the "Colony Lands and the Chaffey Brothers" are included on signage panels.



City of El Monte • Lambert Park Phase 2 Improvements CIP#819

Approach

After



Oso Viejo Park Improvements in Mission Viejo, CA
(RJM Design Group Project)

Before



NO SPLASH
PARK

Community Inspired Spaces



Approach

a. Detailed Scope of Work and Deliverables

Our scope of services outlines the various tasks associated with the Conceptual Design Development and Construction Documentation for the proposed picnic shelter, playground improvements, and splash park at Lambert Park. Tasks and methodology below are based upon questions to City personnel, review of the project RFQ/RFP and our extensive experience with similar projects. Our proposed scope of work is intended to be flexible and can be refined to better meet the needs of the City of El Monte. At the project onset, RJM Design Group intends to work with the City to review, elaborate upon, and clarify the overall objectives for the development of the project, confirming the expected goals and criteria to be met within each phase of the project. We will also define the appropriate procedures in order to promote efficient working relationships and communication between all project participants.

TASK 1 - PROJECT FAMILIARIZATION

- A. Meet with City Staff to review the project scope, schedule, and budget, while establishing preferred concept direction. Conduct visual analysis of existing site conditions including topography, drainage, physical limitations, utilities, vegetation, circulation, external influences, access, and adjacent property relationships.
- B. Review pertinent documentation from the City pertaining to this project including soils investigations, title report, base map, existing water, electrical and irrigation systems plans and "as-built" plans for the site, adjacent buildings, and adjacent sites as available. ✓
- C. Review State, County, and City Codes and Standards that may be applicable to the site development.
- D. Format base maps for the site area utilizing topographic survey map from aerial topography. ✓
- E. Prepare geotechnical investigative report. ✓

MEETINGS: (1) Kickoff meeting with City Staff to receive all documentation available from the City, specific direction, and refine project schedule.

PRODUCTS: Aerial topographic base map; geotechnical soils report

TASK 2 - DESIGN DEVELOPMENT

Commence preparation of scaled Design Development Plan, which will illustrate the layout and location of proposed site features. The design will consider all existing site features such as: topography/drainage, trees/vegetation, sun exposure/shade, site programming, circulation, adjacent site uses, overall site and playground ADA compliance, potential for "universal accessible" playground elements, and budget. Design Development Plan will be based on the park's preliminary plan supplied by the City and shall include:

- Limits of the site to be developed.
- Proposed elements and amenities:
 - New Restroom/Concession Building
 - Renovate Existing Restroom Building
 - Playground equipment (ages 2-5 years old)
 - Playground equipment (ages 5-12 years old)
 - Hardscape/Landscape Improvements (as directed by City Staff)
 - Site Furniture Improvements (as directed by City Staff)
 - Lighting & AV System in proposed improvement area
 - Shade Shelter
 - New Plaza
 - Outdoor Fitness Stations
 - Multi-Use Sports Field
 - New Utilities for Proposed Improvements

- A. Prepare Graphic Images to illustrate potential buildings, playgrounds, multi-use field, and plaza elements and features.
- B. Included in this package shall be:
 1. Building Floor Plans with kitchen and equipment layouts and all Health Dept. required rooms
 2. Building Sections
 3. Building Exterior Elevations
 4. Three dimensional computer generated design images for both buildings
- C. Meet with City Staff to review Design Development Plan.
- D. Revise the Design Development Plan.
- E. Present Design Development Plan to City Council.

MEETINGS: (1) Meeting with City Staff

PRODUCTS: Full-Color Design Development Plan
Graphic Images of Potential Improvements
Updated Project Schedule

Approach

TASK 3 - CONSTRUCTION DOCUMENTS

During this phase, the Contract Documents are prepared setting forth in detail the requirements for the construction of the project. Special provisions using Greenbook 2013 will be modified for project specific items, and all special requirements are defined, and when combined with the various trade specifications (see Task 2), a complete project manual is produced. Plans will comply with EMMC, Public Contract Code Section 10120, as well as the City's Tree Protection Preservation Ordinance. The project consists of the preparation of the Construction Documents to include final drawings, calculations, and final "Engineers Estimates" for the project in one construction document package based upon the approved Final Design Development Site Plan drawings. Our proposal includes complete landscape architecture, and engineering services required to execute the project. Services during the Construction Document Phase consist of preparation of drawings and specifications based on approved Conceptual Design and Design Development Documents, setting forth in detail the Final Construction Documents. Construction Drawings including:

- Grading and Drainage Plan – Plan will be submitted for plan check by the City, including NPDES, SWPP and Erosion Control Plans. Grading and Drainage Plan will include any changes to existing irrigation system
- Demolition Plan
- Construction Plan
- Electrical Improvement Plans including AV System
- Planting Plan
- Construction Details
- Standard, Special and Technical Provisions in Word Format
- Playground Manufacturers Requirements and Specifications
- Building Floor Plans*
 - Foundation Plan Plans
 - Roof Framing Plans
 - Reflected Ceiling Plans
 - Exterior elevations
 - Roof Plans
 - Interior elevations of the restrooms and other critical areas
 - Architectural Details
 - Door Schedules and details
 - Structural Details

SWPP
LID

*If City elects to use a pre-fabricated building this scope of work can be deleted. See fee schedule for cost adjustment.

City to provide:

- Copy of standard drawings and specifications (as available).
- A. Submit plans and to the City at 30%, 65%, and 90% completeness for review and approval.
 - B. Revise plans per City direction, and submit plans.
 - C. Revise plans per Final Plan Check comments.
 - D. Attend two (2) meetings with City to review Plan Check comments.
 - E. Submit final wet stamped and signed mylar to the City for printing and distribution to prospective bidders.
 - F. Provide digital AutoCAD files of original Plans.

MEETINGS:
PRODUCTS:

(2) City staff meetings.
Reproducible Mylars of Final Project Plans, Signed and Sealed
Digital Files of Final Project Plans (in standard digital format acceptable by City)
Digital Copy of All Final Project Plans on Disk (in AutoCAD 2012 and PDF format)

TASK 4 - PROJECT SPECIFICATIONS

- A. Prepare project specifications using current standard specifications for Public Works Construction Greenbook 2013.
- B. Provide required standards, permits and reference materials deemed necessary by City.
- C. Breakdown of work items required including a measurement and payment clause.

PRODUCTS:

Project Specifications

Approach

TASK 5 - CONSTRUCTION ESTIMATE

- A. Prepare Engineer's Opinion of Probable Construction Cost at 30% and 100%. All costs will have quantities and unit pricing with back up calculations.

PRODUCTS: Construction Cost Estimate

TASK 6 - PERMITTING AND REGULATIONS

- A. Project Meetings and Management: During the Project scoping and CEQA preparation, the environmental project manager, biologist, planner, and archaeologist will attend one (1) initial scoping meeting with RJM Design Group and the City to discuss the Project description.
- B. Permitting: Based on the understanding of the current Project description, which does not propose the removal of any Protected Trees, RJM Design Group does not foresee the need for any environmental or regulatory permits at this time. A demolition or grading permit is assumed to be prepared by the City.
- C. Tree Survey Plan: RJM Design Group's environmental consultant shall conduct a tree survey prior to the commencement of construction activities proposed within the Project footprint. RJM Design Group's environmental consultant botanists will walk within the Project impact area to identify trees, including whether they are considered a Protected Tree per the City Tree Protection and Preservation Ordinance. This task assumes no Protected Trees are planned for removal, but a grading permit will be required. A botanist experienced with tree inventory surveys will also assess the health of all recorded trees, including any Protected Tree, either native or heritage, species within or immediately adjacent to the Project impact area. RJM Design Group's environmental consultant will prepare a tree survey plan and Arborist's report. A Storm Water Pollution Prevention Plan (SWPPP) per the Construction General Permit formatted per CASQA Handbook is not required as the site is less than 1 acre. If project is an acre or more, a SWPPP will be performed as an additional service.
- D. Environmental Documents: Based on the information in the RFP, it is assumed that the proposed Project would be categorically exempt under Categorical Exemption, Section 15304 (Minor Alterations to Land). RJM Design Group's environmental consultant will prepare the supporting statements and required forms for the City to file the Notice of Exemption. RJM Design Group's environmental consultant will provide a finding of the Project's basis for exemption with a statement of reasons supporting the finding and provide applicable law or state Guidelines citations, as necessary. Findings will be based on a literature review of resources, including biological and cultural, in the Project area.

The affected area requires that water quality is addressed. Water quality criteria are very stringent and may require low impact design and treatment. We will work through the various options with the governing agency as part of our basic contract. We will provide a site assessment, source & treatment control BMPs, and O & M manual, if required. Special design for low impact development (storage and/or infiltration) may be required and is identified as an additional service.

Our proposal does not cover costs for obtaining permits or processing fees through public agencies.

PRODUCTS: Tree Survey Plan; Notice of Exemption

TASK 7 - CONSTRUCTION SERVICES

- A. Bidding/Negotiations

The Bidding or Negotiations Phase, following the City's approval of the Construction Documents and of the most recent Statement of Probable Construction Cost, we shall provide those services necessary to assist the City in obtaining bids or negotiated proposals and in awarding and preparing contracts for construction.

1. Addenda Services consist of preparation and distribution of Addenda as may be required during bidding or negotiation and including supplementary Drawings, Specifications, instructions and notice(s) of changes in the bidding schedule and procedure.

Approach

2. Bidding/Negotiations Services consist of:
 - i. Assistance to City in establishing list of Bidders or proposers.
 - ii. Prequalification of Bidders or proposers.
 - iii. Participation in pre-bid conferences.
 - iv. Responses to questions from Bidders or proposers and clarifications or interpretations of the Bidding Documents.
 - v. Attendance at bid opening.

B. Construction Administration

The Construction Contract Administration Phase shall provide those services necessary for the administration of the construction contract.

1. Attend a pre-construction meeting and provide clarification of contract documents as needed.
2. Assist the City with Request for information responses.
3. Provide review of the Contractor's submittals for conformance with the contract documents.
4. Subsequent to completion of construction, the consultant shall provide Mylar plots of revised drawings incorporating all as-built revisions clouded and noted in the revision block using the Contractor's record red lines. The project drawings should be stamped "Project Record Drawings". Transmit original Mylar Record Drawings and two CDs containing all project drawings including newly revised AutoCAD files as well as PDF versions. All data, documents, and other products used or developed during this project will become the property of the City.
5. Field visits during construction will be billed on an hourly basis.

City of El Monte • Lambert Park Phase 2 Improvements CIP#819

Personnel



RJM Design Group Utilizes an Open Studio Approach

Personnel

a. Team Organizational Chart

RJM Design Group is committed to the principle of “teamwork” with the ability to take a project from start to finish. With this objective in mind, we have assembled the most qualified team of confident, competent, and caring individuals who will provide strong leadership and standards of excellence. We select subconsultants who have proven qualifications in their specialty and project type. We hold high standards for ourselves and high expectations of subconsultants. Relationships with our subconsultants are long-term with clear coordination and collaboration.

City of El Monte

RJM Design Group, Inc.

RJM Design Group, Inc. will provide project management, professional planning and landscape architectural services, overall project coordination, and administration.

Principal-in-Charge:
Larry Ryan, LLA, ASLA

Project Landscape Architect:
Eric Chastain, LLA, LEED AP

Civil Engineering
civTEC

Irrigation
Giddens

Electrical
Engineering
tk1sc

Geotechnical
Engineering
Southern
California
Geotechnical

Environmental
Chambers Group

Architect
James Mickartz
Architects

Personnel

b. Resumes of Key Personnel

Larry P. Ryan LLA ASLA

Principal-in-Charge
RJM Design Group, Inc.



Larry P. Ryan is a founding principal of RJM Design Group, Inc. During his twenty-eight years of experience, Mr. Ryan has been involved with a wide variety of planning and landscape architectural projects that range from master planned communities to neighborhood parks. His project involvement encompasses all

phases of site development, including concept formulation, agency processing, design development, and construction implementation. He has worked with numerous communities in the evaluation of accessibility issues and the design of appropriate cost-effective solutions.

Related Project Experience

- Alicia Park, Mission Viejo, CA
- Aurora Park, Mission Viejo, CA
- Citrus Ranch Park, Tustin, CA
- Col. Bill Barber Marine Corps Memorial Park, Irvine, CA
- Flamenco/Pinecrest Parks, Mission Viejo, CA
- Florence Joyner Olympiad Park, Mission Viejo, CA
- Marguerite Tennis and Aquatic Center, Mission Viejo, CA
- Marguerite M. O'Neill Park, Mission Viejo, CA
- Melinda Park, Mission Viejo, CA
- Mystic Canyon Park, Chino Hills, CA
- Nature Park, Lake Forest, CA
- Norwalk Aquatic Pavilion, Norwalk, CA
- Pantera Park, Diamond Bar, CA
- Park on Golden, Long Beach, CA
- Patricia H. Birdsall Sports Park, Temecula, CA
- Pavion Park, Mission Viejo, CA
- Rancho Coronado Community Park, San Marcos, CA
- Santa Clarita Central Park, Santa Clarita, CA
- Santa Clarita Skate Park, Santa Clarita, CA
- Santa Clarita Sports Complex, Santa Clarita, CA
- Sergeant Matt Davis Park, Mission Viejo, CA
- Tustin Tree Park, Tustin, CA

- Vista del Lago Playground, Mission Viejo, CA
- Youth Athletic Park, Mission Viejo, CA

Licenses

- Landscape Architect / CA 2502
- Landscape Architect / AZ 25241
- Landscape Architect / NV 366

Education

- Bachelor of Science, Landscape Architecture
Polytechnic State University Pomona

Professional Affiliations

- American Society of Landscape Architects
- California Parks and Recreation Society
- League of California Cities
- National Recreation and Parks Association



Florence Joyner Olympiad Park
Mission Viejo - CA

Personnel

Eric Chastain LLA LEED AP

Project Manager
RJM Design Group, Inc.



Eric Chastain, Project Manager for RJM Design Group, is experienced in all phases of the design process from program development and site analysis, to conceptual design, construction documentation and construction observation. Mr. Chastain's experience in planning and landscape architecture includes; urban design and rehabilitation, streetscape master planning and final development, park design, multi-density residential housing, and commercial development.

Related Project Experience

- Montanoso Recreation Center, Mission Viejo, CA
- 11th Avenue Park Master Plan, Escondido, CA
- Aliso Viejo Ranch Site Master Plan, Aliso Viejo, CA
- Coral Mountain Discovery Park, La Quinta, CA
- Encinitas Community Park, Encinitas, CA
- Etiwanda Park, Rancho Cucamonga, CA
- Florence Joyner Olympiad Park, Mission Viejo, CA
- Foxfield Park, Westlake Village, CA
- Mariners Park Improvements, Newport Beach, CA
- Pines Park Memorial Plaza, Dana Point, CA
- San Gabriel Riverview Park, Bellflower, CA
- Sea Terrace Park, Dana Point, CA
- Sunset Park Tot Lot Renovation, Dana Point, CA
- The Park at River Walk, Bakersfield, CA
- Von Ruiten Pocket Park, Bellflower, CA

Licenses

- Landscape Architect / CA 3411
- LEED Accredited Professional

Education

- Bachelor of Science in Landscape Architecture - California Polytechnic State University, Pomona
- Minor in Irrigation Design - California Polytechnic State University, Pomona

Thomas Carcelli PE QSD

Civil Engineer
civTEC

Tom Carcelli has over 25 years of experience in the civil engineering field with particular emphasis on parks and recreation, commercial/industrial, education and public works projects. His extensive design and management experience in all phases of civil engineering for land development projects throughout Southern California includes grading, water quality, hydrology, hydraulics, storm drain, water/sewer, survey/mapping and street design. Tom has been in responsible charge as a project manager on over 80 projects from master planning through construction with RJM Design Group over the past 10 years.

Related Project Experience with RJM

- Marina Green Parking Lot Improvements - Long Beach: Reconstruction of a 1000 space parking area to improve access and water quality, currently in design.
- La Verne & Mothers Beach Parking Lot Improvements - Long Beach: reconstruction of 2 beach parking lots to improve water quality and access, currently under construction.
- Encinitas Community Park - Encinitas: Currently under construction, a 44-acre recreational park consisting of a skate park soccer/baseball fields, & swimming pool.
- Fullerton Community Center- Fullerton: Civil Engineering for a community center and aquatics facilities across from City Hall including a streetscape project on Commonwealth.
- Oregon Park - Long Beach: Civil Engineering for the development of a 4-acre community park and street improvements.

Registrations

- Registered Civil Engineer/CA #81640
- Qualified SWPPP Developer (QSD) - C-81640

Education

- BS - Civil Engineering - University of California, Irvine, 1988
- M-Architecture - California State Polytechnic University, Pomona, 1994

Personnel

Greg Pursley

Electrical Engineering
tk1sc

Greg Pursley is a Project Manager at tk1sc. Mr. Pursley is involved in all engineering decisions and is responsible for the day-to-day management of projects from the initial planning stages to the final construction support services.

Mr. Pursley is involved in all phases of construction document preparation, including schematic and design development services, energy compliance documentation, comprehensive electrical specifications, estimating and construction field support.

In addition, Mr. Pursley assists in the lighting design of various specialty projects and is a key individual in tk1sc's expanding lighting consulting capabilities.

Experienced in the Field Since: 2001

Related Project Experience with RJM

- Venta Spur Trail, Irvine, CA
- Campus El Segundo, El Segundo, CA
- Colonel Bill Barber Marine Corps Memorial Park, Irvine, CA
- Irvine Valley College Open Space, Irvine, CA
- Santa Clarita Central Park, Santa Clarita, CA
- Todd Longshore Park, Santa Clarita, CA
- Patricia H. Birdsall Sports Park, Temecula, CA
- Citrus Ranch Park, Tustin, CA
- El Dorado Park, Mission Viejo, CA
- Sea Terrace Community Park, Dana Point, CA
- Anaheim Convention Center Streetscape, Anaheim, CA
- Belmont Temporary Swimming Pool, Long Beach, CA

Gregory Mitchell

Geotechnical Engineering
Southern California Geotechnical

Gregory Mitchell has over seventeen years experience in the geotechnical and environmental industries. Began career as a field engineer on both environmental and geotechnical assignments. The geotechnical assignments included supervision of drilling rigs during geotechnical investigations, and field density testing as part of grading control operations. Environmental assignments included all phases of field investigation including monitoring well installation, well drawdown tests, well sampling, collection of soil and groundwater samples, and completion of research for Phase I ESAs.

Environmental experience includes more than 100 Phase I ESAs, numerous Phase II investigations, asbestos surveys and due diligence reviews. Extensive experience with environmental sample collection, installation and development of groundwater monitoring wells and preparation of environmental reports, including remedial recommendations.

Education

- BS Civil Engineering, University of New Mexico

Registrations

- Registered Civil Engineer, California
- Registered Geotechnical Engineer, California

Personnel

Meghan Directo, MPP

Environmental Consultant
 The Chambers Group

Meghan Director has more than five years of experience providing environmental planning and policy services. She is responsible for preparing California Environmental Quality Act (CEQA) documentation, including initial studies (ISS), mitigated negative declarations (MNDs), and environmental impact reports (EIRs) for local, state, and federal agencies as well as private clients. In addition to her CEQA experience, Ms. Directo has prepared multiple joint CEQA/National Environmental Policy Act (NEPA) documents. She also has experience preparing mitigation monitoring summary reports and compiling information from survey and monitoring data.

Related Project Experience

- Indian Wells Tennis Garden Expansion, EIR Addendum, City of Indian Wells, Indian Wells, Riverside County, CA. Associate Planner. Ms. Directo assisted in the preparation of an EIR Addendum for the expansion of the existing Tennis Garden facility onto the remaining approximately 30 acres of vacant land immediately east of the existing facility, including various upgrades to the existing Tennis Garden complex.
- LeBard Park Improvements, Environmental Services, City of Huntington Beach Department of Public Works, Huntington Beach, Orange County, CA. Assistant Planner. Ms. Directo assisted with preparation of the IS/MND and also conducted ponding checks during the fairy shrimp surveys. She supported the City with its efforts to develop the two easterly acres of LeBard Park. Ms. Directo contributed to the preparation of an IS based on the LeBard Park expansion draft Master Plan and supervised the completion of dry and wet season fairy shrimp surveys per USFWS protocols. These surveys determined that the site did not support protected fairy shrimp species.

Education

- M.P.P., Public Policy, Environmental Policy, University of Southern California
- B.S., Environmental Management, University of Redlands

Lisa Louie, MS

Environmental Consultant
 The Chambers Group

Lisa Louie has 15 years of experience in environmental management. She has prepared and provided support for environmental documents in compliance with National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA). Her experience includes notices for categorical exclusions and exemptions, environmental impact statements, environmental assessments, initial studies, environmental impact reports (EIRs), and negative declarations, as well as integrated NEPA/CEQA documents. She is experienced in coordinating with state and federal resource agencies and has successfully negotiated mitigation and conservation requirements.

In addition, Ms. Louie is experienced in the preparation of, and coordination for, mitigation and monitoring plans and permit applications that include Clean Water Act (CWA) Section 404 (individual and nationwide) permits and 404(b)(1) evaluations for United States Army Corps of Engineers, CWA Section 401 water quality certifications for the Regional Water Quality Control Board (RWQCB), and Section 1600 streambed alteration agreement applications for the California Department of Fish and Wildlife.

Related Project Experience

- Maplegrove et al. Project, Tree Survey and Report, Los Angeles County Department of Public Works (LACDPW), Valinda, Los Angeles County, CA. Quality Assurance/Quality Control (QA/QC) Manager. LACDPW proposes upgrades to sidewalk located off Fellowship Street and Walnut Avenue in Valinda. The proposed project may impact a single oak tree and requires an oak tree assessment and report. Under the Los Angeles Oak Tree Ordinance, Chambers Group conducted an oak tree survey and report providing mitigation for possible impacts to oak trees or heritage oak trees due to sidewalk maintenance. Report provided recommended measures to avoid and minimize project impacts.

Education

- M.S., Marine Science, University of San Diego
- B.S., General Biology, University of California, San Diego

Personnel

Dave Giddens

Irrigation

Giddens Irrigation Design

Dave Giddens has 23 years experience in the landscape industry with the last 17 years specializing in the irrigation master planning, irrigation design, irrigation construction observation, water management, Smart Controller and Conventional Central Irrigation Control. Mr. Giddens possesses a great knowledge of plant material and irrigation design principles and practices that allows him to create highly water efficient irrigation designs that allow the two design elements to interact in a symbiotic relationship in the landscape environment. Mr. Giddens also demonstrates a clear understanding of landscape design concepts created by the Landscape Architect for the outdoor living environment. While understanding the intent of the design created by the Landscape Architect to create an irrigation design that will provide for the full maturity of the landscape material, while providing the essential irrigation design elements to nurture the new landscape plant material.

Related Project Experience

- Bent Tree Park, County of Orange
- Chino Hills Community Center, Chino Hills, CA
- Crown Valley Parkway, Mission Viejo
- Marguerite Tennis and Aquatics Center, Mission Viejo
- Mecca Sports Complex, Desert Recreation District, CA
- Mission Viejo Dog Park, Mission Viejo, CA
- Oregon Park, Long Beach, CA
- Oxnard College Park, Oxnard, CA
- Strathern Wetlands Park, Los Angeles, CA
- Yucca Valley Community Park, Yucca Valley, CA

Registrations

- Certified Landscape Irrigation Auditor
- Programming of Et based (SMART) controllers
- MAXICOM Water Manager, Level 2 Certified
- Programmed Calsense Command 1 Central Control Software

Education

- California State Polytechnic University of Pomona, Dual Bachelor of Sciences Degrees in Ornamental Horticulture, and Landscape Irrigation Science

Professional Affiliations

- American Society of Irrigation Consultants – Southern California Chapter Past- President

James Mickartz

Architect

James Mickartz Architects

James Mickartz Architect (JMA) is a multidisciplinary architectural firm located in Irvine specializing in the design and renovation of buildings for public park projects and various other related project types. Established in 1990, JMA has provided design, construction documents and construction administration services for the various park and recreation projects. Most recent projects include Encinitas Community Park Restroom/Concession Building, the renovation of the Santa Clarita Senior Center, the design of the iconic tower and bandshell at Ontario Town Square, plus various building renovations in the City of Compton.

Related Project Experience with RJM

- Encinitas Community Park Restroom/Concession Building, Encinitas, CA
- Mona Park Gymnasium/Restroom/Classrooms Building, Compton, CA
- Bethune Park Gymnasium/Restroom/Classrooms Building, Compton, CA
- Citrus Ranch Park Restrooms, Shade Structures, Overlook Building, Tustin, CA
- Bill Barber Park Restrooms, Tennis Building and Shade Structures, Irvine, CA
- Olympiad Park Restroom Building and Shade Structure, Mission Viejo, CA
- Todd Longshore Park Restroom, Arbors, Overlook Buildings, Santa Clarita, CA
- The Park at Riverwalk Outdoor Amphitheater and Restrooms, Bakersfield, CA
- Holifield Park Restroom and Concession Building, Norwalk, CA

Registrations

- California Architectural/# C10416
- Arizona Architectural/#34464
- Maryland Architectural/#0014532
- NCARB Registration/25033

Education

- Bachelor of Arts in Architecture/Southern California Institute of Architecture

City of El Monte • Lambert Park Phase 2 Improvements CIP#819

QC / QA



Universal Access Playground at Bill Barber Park in Irvine (RJM Project)

Quality Control / Quality Assurance

a. Project Management Approach

Project Management Services

Our project management starts with the basic building block of good communication. We provide an excellent method of tracking project progress by keeping the scope of work integrated with the project schedule. The City's project manager can see the accomplishments made, milestones met, and concise consultant invoices match up with completed elements of the project schedule. These updates are made monthly with the invoices and can be provided more often if requested.

Our clients often become our friends, and in many cases this results in future collaboration. Therefore we look forward to opportunities to meet and discuss the work in progress. We believe in creating a better environment for future generations to come. Therefore we also utilize video conferencing during portions of the work when coordination is important; this technology helps in reducing emissions causing pollution. Meetings are certainly not fully eliminated by the technology, but we have found that it works to our advantage to hold virtual meetings with less environmental impact and road time. We maintain a sophisticated FTP device on our website with a well-designed filing system so that clients have access to the exhibits and drawings for convenient recall, review, and storage.

Quality Control Plan

The Principal Landscape Architect, Larry Ryan, will be ultimately responsible for all work produced under his direction. A constant review process is implemented in all phases of the work. We utilize an open, studio approach to the design process.

We believe that effective communications are vitally important to the success of every project. Team meetings will be held at regular intervals during the early phases of the project and then on an as-needed basis thereafter. Our offices depend on e-mail, fax, and telephone communications as primary sources. Written documentation in the form of Project Memorandums will be mailed.

The importance of review, checking, and cross checking cannot be overemphasized, given the complexity and time constraints under which construction documents are often produced. Constant review plays a central role in our quality assurance effort.

- ✓ Documents are comprehensively checked at key milestones before they are completed.
- ✓ One person checks all important dimensions, gradients and utility infrastructure.
- ✓ The person responsible for the drawings reviews the specifications, and the specifier reviews the drawings.
- ✓ Individual consultants review the documents produced by related contributors for coordination (Utility connections, service, etc.)
- ✓ The University reviews and approves the documents before they are issued for bid.
- ✓ The Senior Design person not associated with the project checks all documents before they are issued.

Noteworthy to our Statement of Qualifications, and unique when compared to other firms, is that the same Design Team, individual members responsible for all preliminary design phases will continue on and retain the responsibility for the preparation of the final construction documents. We believe that this approach allows for a more consistent and accurate method of ensuring that all of those special details discussed in the Design Phase are carried throughout the final design process. Our firm strives toward the goal of producing accurate, well-orchestrated, and coordinated construction documents. Furthermore, we believe that this ability is fundamental and primary in maintaining quality control and effectively controlling construction costs.

City of El Monte • Lambert Park Phase 2 Improvements CIP#819

References



Encinitas Community Park (RJM Project)

References

a. Client References

RJM DESIGN GROUP, INC. offers its clients personalized service that is delivered on time and within budget. The principals of RJM maintain personal involvement in all aspects of the project. Our success is based on our ability to perform, meeting the needs of the client and the project. Please feel free to contact all our references as we are sure they will share their success stories of projects we have helped them accomplish.



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City of El Monte • Lambert Park Phase 2 Improvements CIP#819

Schedule



Group Picnic/Shade Shelter at Florence Joyner Olympiad Park in Mission Viejo, CA (RJM Project)

Schedule

a. Proposed Project Schedule

Lambert Park Project Schedule										City of El Monte											
10/10/2016	2016			2017																	
TASK ORDER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER						
City Review of Proposals, Final Consultant Selection																					
1. Kick-Off Meeting																					
2. Visual Field Investigation																					
3. Research Codes																					
4. Conduct Soils Test																					
5. Fly Aerial Topo/Plot easements, P.L.																					
6. Prepare Base Map																					
7. Prepare Design Development Plan																					
8. Review Design Development Plan w/ City and make Refinements																					
9. Prepare 30%, 65% & 90% Construction Documents and Cost Estimate																					
10. City Plan Check																					
11. Pick-up 100% CD Comments and Prepare Final CDs, Specifications																					
12. Submit Final Plans to for Permitting																					
13. Clear Permitting and Send Plans for Bidding																					
14. Commence Construction Phase																					
15. Final Acceptance and As-Builts																					

City of El Monte • Lambert Park Phase 2 Improvements CIP#819

Appendix



Melinda Park (RJM Project)

Appendix

a. Agreement Review

RJM DESIGN GROUP, INC. has established a reputation of integrity and professionalism within our industry. Our due diligence in performing client services begins with our proposal preparation, contract review and negotiation, and carries through to project completion.

We have reviewed the Professional Services Agreement for Lambert Park Phase II Improvements for the City of El Monte. As part of this review, we identify items which may not conform to the terms of our insurance coverage and/or to California Civil Code section 2782.8 which regulates contracts between public agencies and design professionals. Upon selection for this project, we would like to discuss the following requested changes pertaining to the Professional Services Agreement. All suggested additions and/or deletions to the contract language are in blue.

Page 9 – 4. Indemnification; 4.2. Work of Contractor’s Design Professional Services; line 2;

.....fullest extent permitted by law, CONSULTANT shall immediately defend and indemnify.....

Page 14 – 6. Miscellaneous Provisions; 6.1. Documents & Data; Licensing of Intellectual Property; line 5;

.....in the performance of this Agreement. Any use, reuse, or modification of any Documents or Data for any purpose other than that intended by this Agreement shall be at CITY’s sole risk.